

KOSCIUSKO COUNTY COMMISSIONERS

January 16, 2024

The Kosciusko County Commissioners met for their regular meeting on January 16, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley-President	Ed Ormsby-County Attorney
Cary Groninger-Vice President	Rhonda Helser – County Auditor
Brad Jackson-Member Participated via video conference	Marsha McSherry – County Administrator

Due to Commissioner Member, Brad Jackson, participating via video conference all votes were done by roll call.

Commissioner Board President, Robert Conley, called the meeting to order. Minutes were approved as presented. Claims were signed and approved for payment. Claims were ratified for January 2, 2024.

IN THE MATTER OF VETERAN OF THE MONTH-DAVE OBERG:

Veteran Service Officer Darryl McDowell introduced Veteran of the Month Dave Oberg. Dave currently lives in Leesburg and he is an Air Force Vietnam Vet. He was born May 1949 at Wolf Lake to Opal and Wally Hoover. He had 7 siblings and graduated from Ligonier High School in 1967 and joined the Air Force in December of 1967. He was first stationed at Nellis Air Force Base in Nevada. Once he finished his training, they sent him to Phan Rang, Vietnam and he was assigned to the 435th Munitions Maintenance Squadron. He was honorably discharged in 1971 with the rank of sergeant. He got married to Jean June 27th, 1970 at the Ligonier Church of Christ. Once he got out of the army, he went back to Ligonier to work with Johnson Controls as a tool designer. Dave then moved to Kosciusko County in 1982 and worked at Depuy and then Medtronic as their Senior Tooling Engineer and currently works from home. He has 2 sons, 8 grandchildren, 4 great grandchildren and 2 on the way. He enjoys wood working. He and his son Mike were able to participate in the honor flight to Washington DC.

IN THE MATTER EQUIPMENT PURCHASE - HIGHWAY

County Highway Superintendent Steve Moriarty requested permission to purchase a 308 CAT Excavator from MacAllister Machinery. Moriarty stated it is a Sourcewell Contract and the grand total is \$131,483.00 to replace the one that has recently broke down.

MOTION: Cary Groninger	TO: Approve the purchase of a 308 CAT
SECOND: Brad Jackson	Excavator, as presented.
AYES: 3	NAYS: 0
UNANIMOUS	

IN THE MATTER OF K21 GRANT REQUEST, NAVIGATOR POSITION, KOSCIUSKO COUNTY COMMUNITY RECOVERY PROGRAM -SHERIFF'S OFFICE:

Sheriff Jim Smith requested to apply for a K21 grant that is in reference to a program that the sheriff's office has been working on. The grant request is for an additional employee that will be a resource navigator. Smith stated the program they are trying to implement is in regards to peer recovery for inmates and to support them as they re-enter society and is geared to lower jail population. The program will work in collaboration with the current JCAP program, but the resource navigator position focus is to get inmates in touch with recovery coaches and provide resources to assist them with rejoining society. Chief Deputy McKeand stated the grant is for multiple years with their request to K21 to fund the initial 1st year at 100% and then going forward after year 5, the funding would then be 100% the counties responsibility. The proposed grant request would be in the amount of \$228,500.00 for K21's portion and the counties portion being \$255,000.00.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to apply for the Navigator Position for Kosciusko County Community Recovery Program a K21 Foundation Matching Grant in the amount of \$255,000.00 as presented.

IN THE MATTER OF RESIDENTIAL SUBSTANCE ABUSE TREATMENT GRANT REQUEST-SHERIFF'S OFFICE:

Sheriff's Office Chief Deputy Chris McKeand requested to apply for the 2024 Residential Substance Abuse Treatment grant through the Indiana Criminal Justice Institute. The grant is for more contractual services for substance abuse treatment and the peer recovery training for electronic equipment to put the programming back into the jail. The grant amount is \$680,000.00 over 2 years. The grant requires a 25% cash or in-kind services match for the cost of the program which can include the cost of the Navigator position. Sheriff Smith stated there is a direct correlation with mental health and addiction and the above-mentioned programs covers those needs.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve to apply for the Residential Substance Abuse Treatment Grant in the amount of \$680,000.00, as presented

IN THE MATTER OF PURCHASE OF POLICE VEHICLE-SHERIFF'S OFFICE:

Sheriff's Office Lt. Mike Mulligan presented the request for approval to purchase a 2022 Chevy Silverado from N&J Auto in the amount of \$40,499.00 with approximately 27,000 miles. This vehicle will be used for an investigative deputy and will not be used for patrol.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the purchase of the 2022 Chevy Silverado in the amount of \$40,499.00, as presented.

IN THE MATTER OF ELECTION VOTING EQUIPMENT DISCUSSION-COUNTY CLERK:

County Clerk Ann Torpy provided an update stating they are compliant with Indiana State law and all voting machines are equipped with a voter verifiable paper audit trail. Torpy brought a sample of the new voting machine case and VVPAT for the press and commissioners to view after the meeting. Torpy stated all the vote centers will utilize the machines and will be fully available with paper ballots for voters to verify. She stated the voting machines are still being used, it just creates a paper trail for voters. Groninger stated they tried the voting machines during the last election and it turned out very well and the paper ballot trail was funded by the State of Indiana. Torpy stated the process is like a paper ballot, but the voter doesn't physically touch the paper ballot. It is securely stored within the machine.

IN THE MATTER OF DreamOn STUDIOS AGREEMENT APPROVAL -COUNTY CLERK:

County Clerk Ann Torpy stated they were approved by the Secretary of State for the partial grant that was applied for. Their request was approved for the Clerk to work with DreamOn Studios, a local studio company, who will create videos to educate voters and the videos will be placed on the County website for viewing as well as be placed on social media and advertisements. Torpy stated DreamOn presented her with a digital agreement for a signature, and she was unable to print the agreement to be signed. She added that the grant funding will pay for the services provided by DreamOn. The videos will provide information to voters on how to cast votes and to promote more people to vote.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0

TO: Approve the agreement from DreamOn which will be funded by the grant awarded from the Secretary of State once the County

UNANIMOUS

Attorney has reviewed and approved; as presented.

IN THE MATTER OF STRATEGIC PLANNING COMMITTEE-COUNTY ATTORNEY:

County Attorney Ed Ormsby presented at the last meeting the commissioners established the Kosciusko County Strategic Planning Committee. The five members of that committee are the Kosciusko County Sheriff, the Kosciusko County Highway Superintendent, the Kosciusko County Administrator, a member of the Kosciusko County Commissioners that is to be appointed, and then a member of the Kosciusko County Council. Conley stated Commissioner Cary Groninger will be their representative.

MOTION: Brad Jackson

TO: Accept Cary Groninger to serve on the Strategic Planning Committee, as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF J&K MAINTENANCE CONTRACT-COUNTY ADMINISTRATOR:

County Administrator Marsha McSherry presented a quote from J&K Communications for the public safety system in the amount of \$333,825.00. It is a 5-year extended warranty for the software and it also includes labor, software upgrades, travel charges, and labor to PM the atlas system which is part of the dispatch system. This is for 5 years however 4 of those years will include the tower at the Sidney site as well.

MOTION: Cary Groninger

TO: Accept the 5-year J&K Maintenance Software Warranty, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF HEALTH BOARD OFFICER APPOINTMENT:

County Attorney Ed Ormsby presented Dr. Remington recently provided his notice of resignation as the county health officer to the county board of health. In such a circumstance it is the responsibility of the county health board to identify and nominate a replacement and then the commissioners have the right to approve that nomination pursuant to Indiana statute. Ormsby stated after the county health board did its due diligence and consultations it nominated Dr. Eric Waldo of Mentone, Indiana to be Kosciusko County Health Board Officer. The commissioners and county attorney interviewed Dr. Waldo on January 4th, 2024 regarding that nomination. Groninger stated they did interview Dr. Waldo and feel very comfortable with his conservativeness as far as where he stands on a lot of the issues that we feel are important to Kosciusko County and feel as though the board put forth a good nominee. Jackson stated it is unusual for a doctor to be in his position to have the time to dedicate. Conley stated the things Dr. Waldo has done in his life so far, from a medical perspective, being a hospitalist and being in tune with all the nuances that come along with medicine, almost daily, he's in the vanguard of keeping up with that information.

MOTION: Cary Groninger

TO: Approve the nomination of Dr. Eric Waldo as Kosciusko County Health Board Officer, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

Mayor Jeff Grose was present for the commissioners meeting and stated he appreciates all the commissioners do on behalf of the 15,000 people he represents. The Commissioners thanked Mayor Grose.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS January 30, 2024

The Kosciusko County Commissioners met for their regular meeting on January 30, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Robert Conley-President	Ed Ormsby-County Attorney
Cary Groninger-Vice President	Rhonda Helser – County Auditor
Brad Jackson-Member Participated via video conference	Marsha McSherry – County Administrator

Due to Commissioner Member, Brad Jackson, participating via video conference all votes were done by roll call.

Commissioner Board President, Robert Conley, called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF BRIDGE NO. 320 -HIGHWAY:

County Highway Superintendent Steve Moriarty requested the approval of the third tracing drawings for small structure Bridge No. 320 off of T26. This is a 50/50 Community Crossing Matching Grant.

MOTION: Cary Groninger	TO: Approve the signing of the plans for
SECOND: Brad Jackson	Bridge No. 320, as presented.
AYES: 3 NAYS: 0	
UNANIMOUS	

IN THE MATTER OF BRIDGE NO. 227-HIGHWAY:

County Highway Superintendent Steve Moriarty requested the approval of the stage 3 plan drawings for Bridge No. 227 on Hand St. This is an 80/20 Community Crossing Matching Grant.

MOTION: Cary Groninger	TO: Approve the signing of Bridge No. 227,
SECOND: Brad Jackson	as presented.
AYES: 3 NAYS: 0	
UNANIMOUS	

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT- REAPPOINTMENT:

President of the Board of Trustees for the Lakeland Regional Sewer District Jim Haney presented the request to reappoint Joe Cleland to their board. He currently serves as vice president of the board and is committee chairman.

MOTION: Cary Groninger	TO: Approve the reappointment of Joe
SECOND: Brad Jackson	Cleland.
AYES: 3 NAYS: 0	

IN THE MATTER OF MARY ANN'S PLACE-BEAMAN HOME:

Executive Director of The Beaman Home Renea Salyer presented the request in the amount of \$11,500.00 that was left over from the \$44,000.00 ARPA grant to the Mary Ann's Place to use towards windows. After the windows are replaced, it will leave a little over \$3,000.00 in their balance from the grant. Cary advised these are funds that were already allocated from ARPA, we're just reallocating these dollars to replace 7 windows.

MOTION: Cary Groninger	TO: Approve the request to reallocate
SECOND: Brad Jackson	remaining ARPA funds for 7 windows in the
AYES: 3 NAYS: 0	amount of \$11,500.00, as presented.

UNANIMOUS

IN THE MATTER OF LAKE CITY GREENWAY EXTENSION-PARKS & RECREATION BOARD:

Kosciusko County Parks & Recreation Board Vice President Aggie Sweeney presented the Lake City Greenway Extension base project design and engineering services agreement with Triad Associates in the amount of \$60,000.00. Aggie stated they want to get started on the base project now and they anticipate coming back in the weeks ahead to ask for additional allocation of design and engineering services for the rest of the trail. The trail will go all the way to the county line along W Old US 30.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Lake City Greenway Extension agreement with Triad Associates in the amount of \$60,000.00 with the authority of Robert Conley to sign the agreement, as presented.

IN THE MATTER OF 2024 BOARD OF FINANCE ORGANIZATION AND INVESTMENT POLICY-TREASURER:

County Treasurer Michelle Puckett presented the 2024 Board of Finance Organization and Investment Policy. They continued with Robert Conley to act as President and the Treasurer as Secretary.

County Treasurer Michelle Puckett also presented the investment report for 2023 stating that the county ended the year with an interest rate of 5.88%. The total interest earned for 2023 was \$5,235,515.78 which was a substantial increase from the prior year. In 2022 it was \$1,941,335.86. Michelle stated that it is an increase of \$3,294,179.92. The majority of that interest is in the County General Fund. Michelle advised they definitely keep an eye on what the interest rates are and whether they are up or down.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Continue with Robert Conley as President and the Treasurer as Secretary.

IN THE MATTER OF BOARD OF 2024 CANCELLATION OF WARRANTS-TREASURER:

County Treasurer Michelle Puckett presented the 2024 Cancellation of Warrants, stating that approval is needed to cancel any checks which are more than two years old as of December 31st. The total is \$11,072.13.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Cancelation of Warrants, as presented.

IN THE MATTER OF FLOOD PROTECTION PROGRAM-AREA PLAN:

Area Plan Commission Assistant Planner Andrew Heltzel presented the annual recertification of the NFIP Community Rating System. It certifies that they are continuing to implement the activities that they have been doing previously. Kosciusko County is a Class 8 Community meaning that residents that purchase flood insurance in this county receive a 10% discount because we participate in the community rating system. Most of the activities are outreach activities, providing brochures, information on flood insurance, documenting when people ask for flood plan regulation information, and keeping and verifying certificates when buildings are completed in this county. They are not adding any new regulations.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

TO: Approve the Flood Protection Program, as presented.

UNANIMOUS

IN THE MATTER OF COMMUNITY CORRECTIONS & DRUG COURT GRANT REQUEST:

Community Corrections Director Barry Andrew presented a grant request in the amount of \$82,746.00 for Community Corrections Drug Court and a grant request in the amount of \$350,755.00 for Community Corrections.

MOTION: Brad Jackson
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Community Corrections grant request in the amount of \$350,755.00, as presented. Approve the Drug Court Grant, in the amount of \$82,746.00, as presented.

IN THE MATTER OF APPROVAL OF PURCHASE AGREEMENT SMALLEY LANE PROPERTY-COUNTY ATTORNEY:

County Attorney Ed Ormsby presented the approval of sale documents related to 900 S and Smalley Lane in Claypool. At the last meeting the commissioners approved putting it back on the tax rolls. The winning bid came in at \$13,200.00 the bidder was Nathaniel L Myers and Raleigh Meyers husband and wife. The documents presented is approval of the real estate purchase agreement, sales disclosure, and the commissioner's deed. Ed stated the commissioners have approved the forms of those previously but now we need approval for signature of those documents.

MOTION: Cary Groninger
SECOND: Brad Jackson

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the purchase agreement, sales disclosure, and the deed of the Smalley Lane Property, as presented.

IN THE MATTER OF D&D ELECTRIC QUOTE-COUNTY ADMINISTRATOR:

County Administrator Marsha McSherry presented a quote from D&D Electric in the amount of \$10,111.00 for the clerk's office in the Justice Building in preparation for the renovations that will hopefully start by the end of February. IT would like to clean up the electrical and the data cabling in the office.

MOTION: Cary Groninger
SECOND: Brad Jackson

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the D&D Electric Quote in the amount of \$10,111.00, as presented.

IN THE MATTER OF PARKS & RECREATION BOARD-COUNTY AUDITOR:

County Auditor Rhonda Helser presented a correction of appointment date for Parks & Recreation Board Member Matt Metzger. In the original appointment he was listed for 2 years when it should have been for 4 years expiring 12/31/2027.

MOTION: Cary Groninger
SECOND: Brad Jackson

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the correction of term for Parks & Recreation Board Member Matt Metzger from 2 years to 4 years expiring 12/31/2027, as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

Kosciusko County Commissioners
Kosciusko County Council
January 30, 2024

(Workshop Meeting)

The Kosciusko County Commissioners and Council, met for a special meeting on Tuesday January 30, 2024 at 10:00 AM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

COMMISSIONERS:

Robert Conley-President
Cary Groninger-Vice President
Brad Jackson-participated virtually

Marsha McSherry, County Administrator

COUNCIL:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates-participated virtually
Tony Ciriello

Sue Ann Mitchell
Joni Truex
Dave Wolkins-absent
Rhonda Helser, County Auditor

Michelle Puckett-Treasurer and Steve Moriarty-Highway Superintendent were also present.

Commissioner President Robert Conley called the meeting to order.

Tyler Lewis, Reedy Financial Group presented an Educational Workshop and Year End review. Topics were as follows:

- Annual Timeline:
 - January-March Year End financial position plus gearing up for incoming budget
 - April-May 1st quarter financial position plus specific budget input. Capital Plan update, present long term plan to coincide with budget & workshop
 - July-August 2nd quarter financial position plus first round of budget drafts, finalize Capital Plan for budget & workshop
 - October-November 3rd quarter financial position plus planning update for ensuing years and year-end review/adjustments
- Fiscal Environment
 - Good assessed value, low tax rates and good cash flow
- Revenue Sources
 - Property Taxes-top funding source
 - Local Income Taxes (LIT)-2nd largest funding source
 - State & Federal-primary funding source for highways
 - Other Sources-Food & Beverage tax, Innkeepers tax, Wheel tax, Licenses & Permits, Charges for services, TIF and other receipts
 - These sources typically contribute less to total receipts than property taxes and LIT
- Tax Increment Financing (TIF)
 - TIF is a financing tool used to facilitate economic development
 - Captures new assessed value and property taxes from new development
 - Redevelopment Commission is the governing body
 - 4 step process to establish TIF allocation area
- Year in Review-Bringing it together with a Financial Plan
 - Operational and Capital Funds
 - General Fund-most important operational fund
 - Highway-Primary source for highway operational and capital needs
 - Highway Restricted-Continue to transfer appropriation to Restricted, but with a balanced surplus/deficit
 - Wheel Tax-Budget higher amount of bituminous to relieve pressure from MVH fund

LRS-No change
Health-No change
CCD-Budgeted items should be capital in nature only
Cum Bridge-No change
LIT ED-All purpose fund with a high amount of cash reserves

- How does Property Tax Look
 - Reductions since 2022 due mainly to increasing AV
 - Future projections are conservative
- Weighted Days of Cash On-Hand
 - County has a healthy cash reserve
 - Many opportunities available to fund capital projects in future years
- Cash Reserves
 - RFG recommends 6 months of reserves, we have 12 months
 - Possible strategy with extra cash reserve
 - Rainy Day transfers
 - Capital Expense
 - Fund balancing
- Financial Plan-Key Points
 - Shift capital out of operational funds to build cash reserves
 - Salaries and Benefits increase in cost over time
 - Prevent debt and interest costs in future
 - Balancing of Highway vs Highway Restricted is important in future
 - Unused appropriations have been key in building cash reserves.
- 2024 Budget by category
 - Total operational & capital budgets are approximately \$78.8M within all budgeted funds
 - allocation % to personal services is typical

Tyler finished the Workshop by giving a synopsis of the information that was presented and offered recommendation to consider going forward. He commented that he wanted us to build capital and plan for the future with examples such as Jail Improvements, Sheriff Fleet Rotation, Outfitting Deputy Vehicles, Bridge repair schedule-80/20 matches and Paving-to take full advantage of CCMG. He also touched on how do we compare to other counties and how do we create a compensation model now and into the future. Lastly what is the Counties plan for ARPA?

Being no further business to come before the joint boards, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS February 13th, 2024

The Kosciusko County Commissioners met for their regular meeting on February 13, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley-President	Ed Ormsby-County Attorney
Cary Groninger-Vice President ABSENT	Rhonda Helsler – County Auditor
Brad Jackson-Member	Marsha McSherry – County Administrator

Commissioner Board President Robert Conley called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH-U.S. ARMY-JEFFERY R. MORGAN:

Veteran Service Officer Darryl McDowell introduced Veteran of the Month Jeffery R. Morgan who was born March 31, 1947, in Eaton, Ohio. He graduated in 1965 from Warsaw Community High School and entered the U.S. Army in June of 1966. His basic training was conducted at Fort Dix in New Jersey, followed by advanced individual training at Fort Polk, Louisiana. He then departed for service in Vietnam and was assigned to Bravo Company 2nd Battalion, 35th Infantry Regiment, and 25th Infantry Division as a light weapons infantryman. On March 12, 1967, he was wounded twice by hostile mortar fire while engaged with the NVA near the Cambodian border. He was sent to a hospital in Japan and from there he returned to a hospital in America for a short while before returning to active duty at Fort Knox, Kentucky. At Fort Knox he was promoted to Sergeant and he remained at Fort Knox until he was honorably discharged on June 21, 1968. His awards include Combat Infantryman Badge, Purple Heart, National Defense Medal, Vietnam Service Medal, and Vietnam Campaign Medal. He returned home to Warsaw to work at United Telephone/Century Link until his retirement in 2010. Jeffery and his wife Margie are the parents to 2 children, and they have 7 grandchildren, and 2 great-grandchildren. He loves to be outdoors and his hobbies include metal detecting, riding ATVs, and spending time with his family. He currently works part-time at the Kosciusko Parkview YMCA.

Darryl also presented the Military Veteran Stand Down hosted by Goodwill will be from 3 to 6 p.m. on April 12, 2024 at the Zimmer Biomet Center Lake Pavilion, 119 E. Canal St., Warsaw. Further details have not been posted yet.

IN THE MATTER OF SUPPLEMENTAL AGREEMENT-HIGHWAY BRIDGE NO.123:

County Highway Superintendent Steve Moriarty requested the approval of the Supplemental Agreement between USI Consulting Group. The agreement is for Bridge No. 123 for an additional \$20,000.00 for civil engineering on the pedestrian path that will be attached to the bridge. The bridge is on Packerton Road over Cherry Creek.

MOTION:	Brad Jackson	TO: Approve the Supplemental Agreement	
SECOND:	Robert Conley	for Bridge No. 123 in the amount of	
AYES:	2	NAYS: 0	\$20,000.00, as presented.
UNANIMOUS			

IN THE MATTER EQUIPMENT PURCHASE-HIGHWAY

County Highway Superintendent Steve Moriarty requested permission to purchase a Total Patcher model T7500 in the amount of \$96,900.00. It is in the budget and is a Sourcewell Contract. This is to get shallow pot holes and to seal up alligatoring spots throughout the roadways in Kosciusko County.

MOTION:	Brad Jackson	TO: Approve the purchase of a Total Patcher	
SECOND:	Robert Conley	model T7500 in the amount of \$96,900.00, as	
AYES:	2	NAYS: 0	presented.
UNANIMOUS			

IN THE MATTER OF THE 2023 COMMISSARY REPORT-SHERIFF'S OFFICE:

County Sheriff Jim Smith along with Financial Administrator Cheryl McGettrick presented the July through December 2023 commissary report. The report was provided to each Commissioner. Sheriff asked if the Commissioners had any questions in which they did not.

IN THE MATTER OF SRT BODY WORN CAMERA PROGRAM GRANT REQUEST-SHERIFF'S OFFICE:

Sheriff's Office Lt. Mike Mulligan presented the request for permission to apply for a SRT Body Worn Camera grant in the amount of \$9,094.00. The request is for four body cameras and three years of cloud storage. The grant is a reimbursable 50/50 match with the County's half being \$4,492.00.

MOTION:	Brad Jackson	TO: Approve the request to apply for SRT	
SECOND:	Robert Conley	Body Worn Camera grant as presented.	
AYES:	2	NAYS: 0	
MOTION CARRIED			

IN THE MATTER OF QUARTERLY UPDATE-COUNTY EXTENSION:

Kosciusko County Extension Director Andrew Ferrell presented the quarterly update stating 4-H has done roughly 17 hours of programming and they have 500 youth enrolled in the 4-H program. Approximately 125 of those kids are youth between kindergarten through 2nd grade which is about 30 ahead of where they were last year at this time. They have been in partnership with Baker Youth Club. Andrew presented the percentages of those enrolled in 4-H, about 35% are from Warsaw Schools, 20% are homeschooled, 13% are from Wawasee Schools, 13% are from Tippecanoe Valley Schools, 12% are outside the district. Andrew stated the 2024 fair is July 7th-13th. Health and Human Science Educator Shannon Shepherd presented since May they have had 101 educational sessions with 6,335 learning minutes. Shannon stated the numbers are up from last year.

IN THE MATTER OF KABS SECTION 5311-RURAL TRANSIT CLAIM:

KABS General manager Steve Lockridge presented the quarterly 5311 INDOT/68805-2023 claim for reimbursement. He stated they are requesting \$118,100.00 from federal funds, \$16,250.00 from the state and \$100,333.00 from local. NOTE: The amount of reimbursement requested on the claim form he provided stated \$118,100.00 from the federal operating funds, \$16,250.00 from the state match funds, and \$101,850.00 from local share match which is a total amount of \$236,200.00. After the meeting; when the claim was being reviewed by the Auditor's office; the figures were discussed with Lockridge for clarification in which he advised since they fell short of funds; they added \$1,517.00 in Medicaid/Unrestricted funds to the local match of \$100,333.00 bringing the total to \$101,850.00.

MOTION: Brad Jackson

TO: Approve the quarterly 5311

SECOND: Robert Conley

INDOT/68805-2023 claim for reimbursement
in the amount of \$236,200.00, as presented.

AYES: 2 NAYS: 0

UNANIMOUS

IN THE MATTER OF TIPPECANOE CHAPMAN REGIONAL SEWER DISTRICT APPLICATION FOR INCLUSION OF TERRITORY:

Jones Petrie Rafinski Engineer Steve Henschen presented an application for an inclusion of territory. He stated this request has come from Jeffrey Carey who owns 2 acres just outside of the district territory on EMS T25 Ln. Jeffrey would like to develop these lots with 1 or 2 homes. He has agreed to pay the cost for the sewer line extension and grinder station on the property.

Steve presented an update stating the Tippecanoe Chapman Regional Sewer District project is moving along well and is about 65% complete. Chapman Lake possibly could be coming online by May or June. The rest of the sewer project is expected to be completed by the end of 2024.

MOTION: Brad Jackson

TO: Accept and approve the application for
inclusion of the property on EMS T25 Ln, as
presented.

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

Steve also stated to the Commissioners that sewer district agreed to be a sponsor for the East Webster Lake service area and the study has been completed. The formal application and the preliminary engineering report has been reviewed and accepted by the Tippecanoe Chapman Regional Sewer District. The next step is to submit it to the State Revolving Fund and then the next step for that is to have a memorandum of understanding prepared between the regional sewer district and the Commissioners, if they get the funding. The territory would include around 200 homes. The sewer district's attorney will reach out to County Attorney Ed Ormsby. Steve stated the expectation is to have the memorandum of understanding to present to the Commissioners in the next 2 to 4 weeks. Ed stated the East Webster's inclusion is contingent upon that financing and the memorandum of understanding will help with the financing. If the project does get the funding there would be no added costs to the existing district operations.

IN THE MATTER OF TRANSFER OF PROPERTY-121 E. MAIN ST. ATWOOD:

County Attorney Ed Ormsby presented the resolution for approval of the transfer of 121 E. Main St. in Atwood from Prairie Township to the Commissioners of Kosciusko County. Ed read the applicable portions of the resolutions. Whereas Prairie Township holds fee simple title to 121 E.

Main St. Whereas the improvements located on 121 E. Main St. need to be demolished. Whereas the county will fund the demolition expenses. Whereas in order to spend funds for the demolition of the property the county is required to hold fee simple title. Whereas in consideration of the county funding the demolition of the improvements in the property the township desires to transfer 121 E. Main St. to the county for no monetary consideration. The Prairie Township trustees executed a similar resolution and that resolution along with approval of the form of the Quick Claim Deed from the trustee to the county is now set before the Commissioners for consideration.

MOTION: Brad Jackson
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the transfer of 121 E Main St. Atwood, as presented.

IN THE MATTER OF DEMOLITION OF 121 E. MAIN ST. ATWOOD:

County Attorney Ed Ormsby presented 2 bids for the demolition of 121 E. Main St. in Atwood that have been submitted. The first bid is from SAR Excavating in the amount of \$32,313.00. The second bid is from SiteWorx Services in the amount of \$33,900.00. The low bid is SAR Excavating and the bid terms are acceptable to the Commissioners except that the Commissioners would want to strike a sentence that says any additional trash removal if needed inside the building will be additional adder. The removal of the stone will be included as well as a Rovenstine sign that excavating will try to preserve.

MOTION: Brad Jackson
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve SAR Excavating for the demolition of 121 E. Main St. in the amount of \$32,313.00 with the contingency they strike the line with the removal of interior debris, as presented.

IN THE MATTER OF FURNITURE FOR CIRCUIT COURT-COUNTY ADMINISTRATOR:

County Administrator Marsha McSherry presented 2 bids for furniture for the Circuit Court Chambers. The first quote is from KDA Furniture & Interiors in the amount of \$12,768.96. The second quote is from Reinholt's Furniture in the amount of \$13,129.17. Marsha recommended KDA Furniture & Interiors.

MOTION: Brad Jackson
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS

TO: Accept the quote from KDA Furniture & Interiors in the amount of \$12,768.96, as presented.

IN THE MATTER OF JUSTICE BUILDING RENOVATION-COUNTY ADMINISTRATOR:

County Administrator Marsha McSherry presented a change to the Justice Building Renovation Project for \$205,741.00. Marsha stated the change order falls under the 20% that can be spent from the base bid of the project. The base bid is \$1,684,200.00 this would include the restroom tiles on all floors and ceiling tile replacement in several rooms.

MOTION: Brad Jackson
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS

TO: Accept the change to the Justice Building Renovation Project in the amount of \$205,741.00, as presented.

IN THE MATTER OF FURTHER BUSINESS:

Carol Huffer presented information on Daffodil Days and the American Cancer Society. Carol stated the American Cancer Society are the sponsors of Daffodil Days. The American Cancer Society is 100% funded by personal donations from people like us and fundraising. Carol provided statistics from the American Cancer Society stating for Indiana 42,710 new cases are predicted for 2024. Last year during Daffodil Days they sold 474 bunches of daffodils at \$10 per bunch totaling \$4,740.00. At the end of the 2023 campaign, they were able to turn in \$5,650.00 to the American Cancer Society. Anderson

Greenhouse is where people can pick the daffodils up. Orders for Daffodil Days will be taken through February 18th and pick up is March 21st. The cost this year is \$12 per bunch.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS February 27th, 2024

The Kosciusko County Commissioners met for their regular meeting on February 27, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley-President	Ed Ormsby-County Attorney
Cary Groninger-Vice-President	Rhonda Helser-County Auditor
Brad Jackson-Member-Participated via video conference	Marsha McSherry-County Administrator

Brad Jackson participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

Commissioner Board President Robert Conley called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF GUYER THE MOVER QUOTES-COUNTY CLERK:

County Clerk Ann Torpy presented 2 quotes in the amount of \$3,192.00 each from Guyer the Mover to move election equipment in May and in November the day before election day and collect them the day after election day. Ann stated since they have grown in size it is harder for the volunteers.

MOTION: Cary Groninger	TO: Approve the 2 quotes from Guyer the
SECOND: Brad Jackson	Mover in the amount of \$3,192.00 for a total
AYES: 3 NAYS: 0	of \$6,384.00, as presented.
UNANIMOUS	

IN THE MATTER OF RENEWAL CONTRACT WITH SOPHOS- SYSTEMS ADMINISTRATION:

County Systems Administrator Bob Momeyer presented the renewal of contract with Sophos in the amount of \$108,965.00 for 3 years of coverage.

MOTION: Cary Groninger	TO: Approve the renewal of contract with
SECOND: Brad Jackson	Sophos in the amount of \$108,965.00, as
AYES: 3 NAYS: 0	presented.
UNANIMOUS	

IN THE MATTER OF COMMUNITY CROSSINGS-HIGHWAY BID AWARDS:

County Highway Superintendent Steve Moriarty presented the recommendation to accept the lowest bidder Phend & Brown in the amount of \$781,750.00 for the Community Crossings 23-2. The paving would be for Old 30 from 450 East to the city limits, Ogden Point from South Ward Dr to Sunrise Dr, South Ward Dr from Eli Lilly Road to Ogden Point, Sunrise Dr from Ogden Point to the end, and Rosella St from Ogden Point to the end. Cary stated the Community Crossings dollars are a dollar-to-dollar match.

County Highway Superintendent Steve Moriarty presented the recommendation to accept the lowest bidder R.L. McCoy, Inc. in the amount of \$776,713.96 for Small Structure 320 Bridge.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve Phend & Brown in the amount of \$781,750.00 for the Community Crossings 23-2, as presented.

MOTION: Brad Jackson
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve R.L. McCoy, Inc. in the amount of \$776,713.96 for Small Structure 320 Bridge, as presented.

IN THE MATTER OF INDIANA SEVERE WEATHER PREPAREDNESS WEEK-EMA DIRECTOR:

Emergency Management Director Kip Shuter presented Governor Holcomb has proclaimed March 10-16, 2024 as Severe Weather Preparedness Week in Indiana. Tuesday March 12, 2024 will be the statewide tornado drill and Kosciusko County will have the drill that day.

IN THE MATTER OF AMENDED TRAVEL POLICY ORDINANCE:

County Attorney Ed Ormsby presented an amended ordinance for the travel policy and stating he will read the applicable portions to submit to the Commissioners for consideration. Whereas the board previously passed Ordinance 19-08-06-002 the 2019 Ordinance regarding meal reimbursement and a question has arisen regarding whether the 2019 ordinance allows for the reimbursement of "kitchen gratuities" or other similar items added onto a bill by the restaurant. The 2019 Ordinance is attached hereto for reference. The 2019 Ordinance does allow for the reimbursement of gratuities, which would include "kitchen Gratuities." However, the Board desires to amend the 2019 Ordinance to specify that kitchen gratuities and other similar charges may be reimbursed. Now, therefore, the following is hereby ordained by the board. 1) Section 4 of the 2019 Ordinance is hereby amended and restated to read as follows. Section 4. That in addition to mileage and room allowance, each official, deputy or assistant shall be entitled to full reimbursement equal to the actual cost of the meal, excluding alcohol, but including, without limitation, gratuities, kitchen gratuities, sales tax, and other similar charges. 2) The 2019 Ordinance did allow for the reimbursement of gratuities, which would include "kitchen gratuities." However, to avoid any uncertainties, any reimbursement previously made by the County that would have been allowed via Section 1 above that amends Section 4 of the 2019 Ordinance is hereby ratified and approved.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve amended Travel Policy Ordinance, as presented.

IN THE MATTER OF REZONING REQUEST-WACKY 2 PREMIER PROPERTIES:

Area Plan Commission Director Matt Sandy presented a request Wacky 2 Premier Properties. The request is to rezone the old Baptist Camp property on the north side James Lake located at 8 EMS T52B Ln from Public to Residential. The recommendation was 8-0 rezoning to go from Public to Residential.

Attorney Steve Snyder on behalf of the petitioner stated when the Baptist Camp closed down, they put the property up for sale and it is prime for development. The development is in process so once the zoning is approved to residential, the next step would be to go back to the area plan commission.

MOTION: Brad Jackson
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to rezone from Public to Residential, as presented.

ORDINANCE NO. 24-02-27-002 (2024020932)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-SMITH:

Area Plan Commission Director Matt Sandy presented a request for rezoning for petitioner Gregory and Anne Smith. The request is to rezone 13 ½ acres located at 28 EMS W15 Ln from Agricultural to Agricultural II. The recommendation was 8-0 rezoning to go from Agricultural to Agricultural II.

Attorney Steve Snyder on behalf of the petitioners stating they would like to downsize so it would be 2 lots maximum. Steve presented a voluntary condition signed by the petitioners attached to the rezoning ordinance.

MOTION: Cary Groninger

TO: Approve the request to rezone from

SECOND: Brad Jackson

Agricultural to Agricultural II, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

ORDINANCE NO. 24-20-27-003 (2024020933)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF EMPLOYEE PARKING LOT EXPANSION AND REDEVELOPMENT BIDS:

County Attorney Ed Ormsby presented the Employee Parking Lot Expansion and Redevelopment Bids. The first bid from Niblock Excavating base bid amount \$866,055.00 with an alternate 1 in the amount of \$899,831.00. The second bid from Phend & Brown total base bid amount \$946,048.25 with an alternate 1 in the amount of \$16,773.00. The third bid from Brooks Construction total base bid \$696,124.79. The bids will be taken under review and have the recommendation at the March 12, 2024 Commissioners Meeting.

IN THE MATTER OF JOHNSON CONTROLS:

County Administrator Marsha McSherry presented one item from Johnson Controls in the amount of \$9,394.90 stating the Air Handler Unit 10 on the roof of the Justice Building needs the Variable Frequency Drive replaced before spring. This amount includes all electrical services and the commissioning of the unit once it has been replaced.

MOTION: Cary Groninger

TO: Accept the replacement of the variable

SECOND: Brad Jackson

frequency drive from Johnson Controls in the

AYES: 3 NAYS: 0

amount of \$9,394.90, as presented.

UNANIMOUS

IN THE MATTER OF FURTHER BUSINESS:

News Now Warsaw Dan Spalding inquired about what long term projects the county has in the works. Cary stated the main thing the Strategic Planning Committee is to look at what they need to be doing from a prospective on our county buildings and properties in the future as well as funding for the bridges in the county that need to be replaced. Dan also inquired about what the parking lot expansion and redevelopment consisted of. Cary stated the parking lot is the main parking lot across from the Justice Building for county employees and visitors and was built back in the 1980s and is in need of update.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
March 12, 2024

The Kosciusko County Commissioners met for their regular meeting on March 12, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley-President
Cary Groninger-Vice President
Brad Jackson-Member

Ed Ormsby-County Attorney
Rhonda Helser – County Auditor
Marsha McSherry – County Administrator

Brad Jackson participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

Commissioner Board President Robert Conley called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF HIGHWAY BRIDGE 30 COVER PAGE:

Marsha McSherry on behalf of Highway Superintendent Steve Moriarty, presented the Stage 3 Plans for approval and signature. Bridge 30 spans over 20 feet and is on Beer Road crossing over Turkey Creek within Van Buren Township.

MOTION: Cary Groninger

TO: Approve the Stage 3 Plans for Bridge 30 as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF PURCHASE OF VEHICLES-SHERIFF'S OFFICE:

Sheriff's Office Lt. Mike Mulligan presented a request to purchase 4 new Police vehicles. 3 quotes for Ford Explorer Police vehicles were presented.

- Kerlin Motor in Silver Lake, IN. \$44,735 each- 2024.
- Statewide Ford Lincoln in Van Wert, OH. \$45,000 each-2024.
- McCandles Ford in Mercer, PA. 2025 \$48,490 each-2025.

Lt. Mulligan recommended they select Kerlin Ford since they are local and work well with their service department.

MOTION: Cary Groninger

TO: Approve the request to purchase 4 Police vehicles from Kerlin Motor in the amount of \$44,735.00 each as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF 2024 TARGETED VIOLENCE AND TERRORISM PREVENTION PROGRAM GRANT:

Sheriff's Office Chief Deputy McKeand presented the 2024 Targeted Violence and Terrorism Prevention Program Grant Proposal for approval. He stated that the grant is through the US Department of Homeland Security in the amount of up to \$345,000. It will help enhance the Kosciusko County Community Recovery Program. It will be used for services, bystander training and supplies.

MOTION: Brad Jackson

TO: Approve the 2024 Targeted Violence and Terrorism Prevention Program Grant in the amount of up to \$345,000.00 as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF PROBATION DEPARTMENT REENTRY COURT GRANT:

Chief Probation Officer Tammy Johnston presented a request for an Indiana Office of Court Services Reentry Court Grant Proposal in the amount of \$170,000.00 to start in 2025. It would be the startup of

a Reentry Court through the Kosciusko County Superior Court 1. The purpose of the grant would reduce recidivism, increase public safety and provide a cost effective alternative to incarceration

in the jail. It would be an advance grant to fund personnel, supplies and services. Sheriff Jim Smith also commented that he was in full support of the grant proposal and that it would work well with the KCCRP. Cary asked if this was a matching grant, Tammy said no. Brad asked how the position would be funded in the future if not approved year after year. Tammy stated that there are several other options to get grant funding for this program. She felt that it would not be an issue going forward.

MOTION: Brad Jackson
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request of the Reentry Court Grant in the amount of \$170,000.00 as presented.

IN THE MATTER OF JUVENILE PROBATION DONATION FUND ORDINANCE:

Juvenile Probation Officer Dana Bailey presented a request to create a Juvenile Probation Donation Fund. The funds would go to help pay for juvenile programs.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request of the Juvenile Probation Donation Fund Ordinance as presented.

ORDINANCE NO. 24-03-12-002 (2024030349)

As recorded in the office of the Kosciusko County Recorder

After the approval of the donation fund ordinance, Dana Bailey requested to apply for a Zimmer-Biomet Charitable Monetary Donation Grant in the amount of \$16,200.00.

Zimmer-Biomet had prior communications with Dana and wanted to help with the purchase of six headsets and software for a Virtual Reality Career Exploration Program. The program is an incentive for the kids and is something fun and educational. Only the best-behaved kids get to use the Virtual Reality sets. County Attorney Ed Ormsby recommended that the Commissioners approve the grant proposal subject to review of terms by him.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to apply for a Zimmer-Biomet Charitable Monetary Donation Grant in the amount of \$16,200.00 subject to review of terms by Ed Ormsby.

IN THE MATTER OF BOWEN CENTER PRESENTATION:

- Dr. Robert Ryan, Bowen Center President and CEO, introduced Kosciusko County Board members Dan Woods, Jim Smith, Cindy Brady and Roxanne Gonzalez. Bowen Center will be focusing on the mental illness of individuals by the age 20 with providing an Integrative Care Group. People who have mental illness struggle with chronic diseases which leads to death earlier in life. He stated that they want to come and update the county more frequently than one time a year.
- Mike Murphy, Bowen Center Senior Director, presented the 2023 annual report.

Outpatient Services	74,680
Health Clinic Services	68,820
Skills Coaching Services	363,308
DCS Families Served	661
Hospital Patient Days	4,984
Opioid Use Disorder Patients	1,991
Total Employees Company	1,169
Total Employees Kosciusko County	351
Total Kosciusko County Funding	\$ 749,340
Charity/Fee Assistance/Bad Debt	\$8,218,937
- Tess Ottenweller, Vice President of Intensive Services, commented on the Crisis Service

expansion at the Center. She said they've been partnering a lot with the Division of Mental Health and Addiction and 988. A Crisis Receiving and Stabilization Service is in place now at the Bowen's Pierceton location. If someone is experiencing a crisis after normal business hours they can be seen 24/7. Tess also commented that they have been collaborating closely with Chris Fancil and the CARES (Community Assistance Resources & Emergency Services) team and want to make sure what we are doing will complement what they are doing. This will hopefully decrease the amount of unnecessary hospitalizations and emergency department visits for people.

IN THE MATTER OF COUNTY EMPLOYEE PARKING LOT EXPANSION:

Cary Groninger presented a recommendation bid letter for the employee parking lot expansion from Engineering Resources. The lowest bid was from Brooks Construction for the base amount of \$696,124.79 and alternative in the amount of \$25,215.21, for a total of \$721,340.00. The bid includes concrete, asphalt, landscaping and fencing. Lighting was not included and will be sent out for a bid later. This project will encompass the existing Enterprise Car Rental property which will add about 40 additional parking spaces after completion. Cary added that it will also improve the safety of our employees.

MOTION: Cary Groninger

TO: Approve the bid from Brooks

SECOND: Brad Jackson

Construction in the amount of \$721,340.00

AYES: 3 NAYS: 0

as presented.

UNANIMOUS

IN THE MATTER OF RESTRICTED ADRESSESS ORDINANCE:

County Attorney Ed Ormsby presented an updated ordinance for Restricted Addresses on the Kosciusko County Public Property Data Base Web Site (County GIS) due to HEA 1578 & SEA 314 • Amend Ind. Code § 36-1-8.5-2 • Adds to list of individuals who can request that their home addresses be redacted from records in local or state public property databases for approval.

ORDINANCE TO RESTRICT HOME ADDRESSES ON THE KOSCIUSKO COUNTY PUBLIC PROPERTY DATA BASE WEB SITE

WHEREAS:

1. The Board of Commissioners ("Board") of Kosciusko County, Indiana ("County"), is the executive body of County government pursuant to the provisions of IC 36-2-2-2 and the legislative body of County government pursuant to the provisions of IC 36-1-2-9.
2. IC 36-1-8.5 requires that the County establish a process to prevent a member of the general public from gaining access to the home address of certain Covered Persons (as defined in IC 36-1-8.5-2) by means of the County's Public Property Data Base Web Site (as defined in IC 36-1-8.5-4.5).
3. In order for the County to be in compliance with IC 36-1-8.5, the Board passed Ordinance No. 2015-07-28-004: An Ordinance to Restrict Home Addresses on the Kosciusko County Public Property Data Base Web Site ("2015 Ordinance") relating to Covered Persons and to the Public Property Data Base Web Site managed by the Kosciusko County GIS Department.
4. Since 2015, IC 36-1-8.5 has been amended to add persons to the definition of Covered Persons.
5. By adopting this Ordinance, the Board desires to remain in compliance with IC 36-1-8.5 by amending and restating in its entirety the process established by the 2015 Ordinance to prevent a member of the general public from gaining access to the home address of certain Covered Persons by means of the County's Public Property Data Base Web Site.

NOW, THEREFORE, THE FOLLOWING IS HEREBY ORDAINED BY THE BOARD:

1. This Ordinance shall amend and restate in its entirety the process established by the 2015 Ordinance to prevent a member of the general public from gaining access to the home address of certain Covered Persons by means of the County's Public Property Data Base Web Site
2. This Ordinance establishes the County's process to prevent a member of the general public from gaining access to the home address of certain Covered Persons by means of the County's Public Property Data Base Web Site.
3. **Definitions:**
 - 3.1. "Covered Person", pursuant to IC 36-1-8.5-2, shall mean any of the following:
 1. A judge.
 2. A law enforcement officer.
 3. An address confidential program participant.
 4. A public official.

5. The surviving spouse of a person described in subsection 2 if the person was killed in the line of duty.
6. An employee of the department of child services.
7. A current or former probation officer.
8. A current or former community corrections officer.
9. A regular, paid firefighter or a volunteer firefighter (as defined in 36-8-12-2).
10. Any person who resides in the same household as a person described in subsections 1 through 9.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the updated ordinance

reflecting the added list of covered persons as presented.

RESOLUTION NO. 24-03-12-001 (2024030348)

As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
March 26, 2024

The Kosciusko County Commissioners met for their regular meeting on March 26, 2024, at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Robert Conley-President

Cary Groninger-Vice President

Brad Jackson-Member

Ed Ormsby-County Attorney

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Commissioner Board President Robert Conley called the meeting to order.

The minutes were approved as presented. The Claims were signed and approved for payment.

IN THE MATTER OF ECHOES OF THE PAST DAY DECLARATION:

Chris Morehouse club member presented a brief history about the Echoes of the Past Club. She said the club was formed in 1994 to increase foot traffic to the county fair with about 14 members, and has grown to over 140 members. The club is a nonprofit and hosts several events throughout the year that are free to attend. Morehouse added that they setup a scholarship program for FFA and 4H members this year.

Commissioner President Robert Conley read the declaration that March 26, 2024, be known as “Echoes of the Past Day” and that the first weekend in August be set aside for the celebration of the people, and the equipment and to honor farming and agriculture, including future farmers of Kosciusko County. The Echoes of the Past Summer Fest is held the first weekend in August in Claypool at 7029 S County Farm Rd. This location is to be known as the Antique Tractor Capital of Indiana.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Adopt the Echoes of the Past declaration as presented.

IN THE MATTER OF COUNTY HIGHWAY 2023 ANNUAL OPERATIONAL REPORT:

Highway Superintendent Steve Moriarty presented the County Highway 2023 Annual Operational Report for approval.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2023 County Highway Annual Operational Report as presented.

IN THE MATTER OF DONATION FUND ORDINANCE FOR THE KOSCIUSKO COUNTY HEALTH DEPARTMENT:

Kosciusko County Health Department Administrator Bob Weaver presented an ordinance to create a donation fund for approval. The fund will enable private citizens to make contributions to the Kosciusko County Health Department.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the donation fund ordinance as presented.

ORDINANCE NO. 24-03-26-001 (2024030805)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF TIPPE CHAPMAN REGIONAL SEWER DISTRICT MOU AND INCLUSION OF TERRITORY:

Attorney Andrew Boxberger representing the Tippecanoe Chapman Regional Sewer District presented a Memorandum of Understanding and an application for inclusion of territory in the Tippecanoe and Chapman Regional Sewer District. The service area is roughly bounded by Epworth Forest Rd. to the north, N 950 E and Backwater Rd. to the east, and the Backwaters public access site to the south. To be known as the East Webster Lake sewer collection system and project. Brad Jackson commented that this has been well over a year in the making, and that several homeowners have shown interest in this project.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the MOU and application for inclusion of territory in the Tippecanoe and Chapman Lakes Regional Sewer District as presented.

IN THE MATTER OF AN AMENDMENT TO THE MOU WITH TOWN OF SIDNEY:

County Attorney Ed Ormsby presented a Amendment of Memorandum of Understanding with the town of Sidney for approval. This amendment is to include a 12-foot-wide access drive for site usage to the county radio system tower.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Amendment to the MOU with the town of Sidney as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS April 9, 2024

The Kosciusko County Commissioners met for their regular meeting on April 9, 2024, at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson- Vice President
Robert Conley-President
Cary Groninger-Member

Ed Ormsby-County Attorney
Rhonda Helser- County Auditor
Marsha McSherry – County Administrator

Brad Jackson participated in the meeting through video conferencing. For clarity, each vote was made by a roll call vote.

The minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF ABATE-MOTORCYCLE SAFETY MONTH PROCLAMATION:

Rhonda Hardy, representative of ABATE of Indiana, presented a proclamation, requesting to declare the month of May 2024 as Motorcycle Safety Awareness Month.

Commissioner President, Robert Conley read the proclamation aloud.

IN THE MATTER OF THE SHERIFF IMPROVING ADULT AND YOUTH STABILIZATION AND COMMUNITY REENTRY PROGRAM GRANT REQUEST:

Sheriff's Office Chief Deputy Chris McKeand requested approval to apply for the Improving Adult and Youth Stabilization Grant. The maximum grant is up to \$825,000.00. They cannot apply yet, so they are unable to see the calculation to find out what their actual number is going to be for what they are asking.

MOTION: Cary Groninger

TO: Approve the Improving Adult and Youth Stabilization and Community Reentry Program Grant request, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF THE SHERIFF JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM GRANT:

Sheriff's Office Chief Deputy Chris McKeand requested approval to apply for the Justice and Mental Health Collaboration Grant. The maximum grant request is up to \$833,000.00. The application process would be the same as the first grant. Chris stated that between the first grant and this grant, nationwide there will only be a total of 17 awarded. Both grants are highly competitive.

MOTION: Cary Groninger

TO: Approve the Justice and Mental Health Collaboration Program Grant, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF UPDATE MULTI-HAZARD MITIGATION PLAN PROFESSIONAL SERVICES PROPOSAL:

EMA Director Kip Shuter is asking for approval to enter into an agreement with Christopher B. Burke Engineering, LLC for professional services related to updating Kosciusko County's multi-hazard mitigation plan in the amount of \$20,304. This will include all hazards, such as tornados, flooding, weather, etc. Along with chemical and environmental.

Kip stated that the funds for this have already been approved.

MOTION: Brad Jackson

TO: Approve to enter into an agreement with Christopher B. Burke Engineering, LLC. for

SECOND: Cary Groninger

IN THE MATTER OF JUSTICE BUILDING RENOVATIONS:

County Administrator Marsha McSherry requested approval for a renovation change order in the amount of \$20,528.00. This is to take care of unexcepted ceilings and lighting that had to be replaced. This also included the addition of three blinds to a space that was only thought to need one in the initial quote. Marsha reviewed the quote in detail, line by line.

MOTION: Brad Jackson TO: Approve the renovation change order as
SECOND: Cary Groninger presented in the amount of \$20,528.00.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF GROUNDS CARE FOR KOSCIUSKO COUNTY PROPERTIES

County Administrator Marsha McSherry explained that hiring a part-time maintenance person has yet to be successful and the county only has two full-time maintenance men at present time. She is asking that the Commissioners approve a contract for the care of the properties owned by Kosciusko County which include the Courthouse, Clinic, Creative Benefits, the Annex, Justice Building, and Old Jail Museum.

Quote 1- M&D Lawn Care- \$15,940 for the year.

Quote 2- Turfmaster Co LLC- \$15,776 for the year.

Marsha stated that they have used TurfMaster Co LLC in the past, and the recommendation is to use them again. Their proposal included mowing all of the properties mentioned above and trimming all turf and hard surfaces.

MOTION: Brad Jackson TO: Approve Turfmaster Co LLC proposal
SECOND: Cary Groninger of \$15,776.00, as presented.
AYES: 3 NAYS: 0
UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
April 23, 2024

The Kosciusko County Commissioners met for their regular meeting on April 23, 2024, at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson-President Ed Ormsby-County Attorney
Robert Conley-Vice President Rhonda Helser – County Auditor
Cary Groninger-Member Marsha McSherry – County Administrator

The minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH-CHRISTIAN MOYER:

Veteran Service Officer, Darryl McDowell, introduced Veteran of the Month, Christian Moyer. Christian, was born November 12, 1987, in Kosciusko County to Tracy and James Moyer.

Moyer graduated from Tippecanoe Valley High School in 2006. After high school Moyer worked in construction building and remodeling houses, before enlisting in the United States Army in January 2011. His basic training and advanced military training were conducted in Fort Benning, Georgia. Moyer then departed for Fort Drum, New York. In January 2013, he was deployed to Paktika Province, Afghanistan in support of Operation Enduring Freedom.

While on active duty, Moyer received awards that included the National Defense Service Medal, NATO Medal, Army Commendation Medal, Army Achievement Medal, Global War on Terror Service Medal, and Overseas Ribbon. Moyer was Honorably Discharged in April of 2014 with the rank of Specialist from the United States Army.

After being discharged, Moyer returned home to Kosciusko County. He worked as a heavy equipment operator at Good Excavating and Hauling, while attending night school to obtain his bachelor's degree in engineering. He has worked for Zimmer Biomet for seven years and is currently working as a senior manufacturing engineer in the new products division.

Moyer lives in Claypool with his wife Amber, who were married on April 29th, 2017. He loves woodworking and traveling with his wife.

McDowell and the Commissioners thanked Moyer for his service and presented him with a plaque.

IN THE MATTER OF STILLWATER HOSPICE QUARTERLY UPDATE:

CEO of Stillwater Hospice, Leslie Friedel, provided the Commissioners with a 1st Quarter Comprehensive Report. Friedel stated throughout the last year they have been able to increase their salaries for the staff members up to market rate, which has annualized to an amount of about \$68,000.00. She stated the bulk of these increases went into effect on January 1 of this year. Friedel stated from January through March of this year that Stillwater Hospice served 59 Kosciusko County residents and their families a total of 2,747 days. Stillwater allocated \$20,600.00 to Kosciusko County for NON-Reimbursable Services for 2024. Friedel also stated that Stillwater Hospice has provided grief counseling for those in the Kosciusko community.

Friedel stated she is officially taking over from Glenn Hall who is retiring in June of this year.

The commissioners and audience gave Mr. Hall a round of applause for his years of service.

THE MATTER OF KEDCO QUARTERLY UPDATE:

Co-Interim CEO, Suzie Light, provided the Commissioners with a 1st Quarter Progress Report. Light stated that she and Greg Fitzloff serve as co-interim CEO's. They are still working heavily on entrepreneurship, housing, and talent recruitment and retention. They are working closely with the Northeast Regional Partnership on Business Site Development. Light stated they are participating in four studies which include:

- Hunden Transformational Downtown Warsaw Feasibility and Parking Study
- Winona Lake Town Center Study
- 1300 North Study
- Countywide Water and Sewer Study

The KEDCO staff is lighter now than at the end of 2023. There will be a public announcement of the new CEO in June. The opening of their emails and hits to their website are increasing. The operations manager is working closely with a committee of board members on a marketing and communication plan.

Commissioner Brad Jackson thanked Light and told her that they have made this a seamless transition and that they have done an excellent job.

IN THE MATTER OF THE SHERIFF DEPT IN-CAR CAMERA SYSTEM:

Sheriff's Office Chief Deputy Chris McKeand presented the Digital Ally Project in the amount of \$26,000.00. They are asking for \$13,000.00, which would be half and they would take care of the other half out of the commissary fund.

Commissioner Bob Conley stated this will come out of the Land and Improvement account in the Commissioners budget.

MOTION: Brad Jackson
SECOND: Cary Groninger

TO: Approve the Digital Ally Project in the amount of \$13,000.00, as presented.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF THE SHERIFF DEPT MULTI-VEHICLE PURCHASES

REQUEST:

Sheriff's Office Lt. Mike Mulligan presented a request to purchase two Chevy Tahoe vehicles from Kelly Chevrolet. They are asking for approval in the amount of \$49,775.00 for a patrol vehicle and \$50,045.00 for an administrative vehicle for one of their investigators.

Commissioner Groninger asked why they decided to go with the Tahoe. Mulligan stated they are going with the Tahoe because he had discussed the safety factor, storage, and resale value with multiple agencies.

MOTION: Brad Jackson TO: Approve the request for the purchase of
SECOND: Cary Groninger two Chevy Tahoe vehicles, in the amount of
AYES: 3 NAYS: 0 \$49,775.00 and \$50,045.00, as presented.
UNANIMOUS

IN THE MATTER OF NONIN CO-PILOT OXIMETER SYSTEM GRANT REQUEST:

EMA Director Kip Shuter requested approval to apply for a K21 Health Foundation Grant, in the amount of \$101,000.00. Shuter stated this would be for a Nonin CO-Pilot Oximeter System. 18 of those units, which are almost \$5,600.00 each. The device measures the carbon monoxide level in the blood of people who may have been exposed to carbon monoxide. The units will be placed with every primary fire station, responding within Kosciusko County. Shuter also stated no funds would flow through the county, K21 will pay the invoices directly if the grant is awarded.

MOTION: Cary Groninger TO: Approve the K21 Health Foundation,
SECOND: Brad Jackson Nonin CO-Pilot Oximeter System Grant, in
AYES: 3 NAYS: 0 the amount of \$101,000.00, as presented.
UNANIMOUS

IN THE MATTER OF RENEWAL CONTRACT WITH DASTON-SYSTEMS

ADMINISTRATION:

County Systems Administration Eric Sorensen requested approval to renew the county's contract with Daston. This would be a 3-year renewal, in the amount of \$150,000.00. Sorensen stated they would make yearly payments of roughly \$50,000.00. This is for the county's full Google Suite that all County employees have on their computers.

Sorensen stated they do have the money in their budget for this.

MOTION: Cary Groninger TO: Approve the contract with Daston, in the
SECOND: Brad Jackson amount of \$150,000.00, as presented.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF PURCHASE NEW SYNOLOGY 1-SHI-SYSTEMS

ADMINISTRATION:

County Systems Administration Eric Sorensen requested approval to purchase a Synology box, in the amount of \$10,685.00. Sorensen stated they would put the box at the Highway Department and it would mirror the Synology box located at the Court House that stores all of the county's user data. It would serve as a backup at the Highway.

Sorensen stated they do have the money in their budget for this.

MOTION: Brad Jackson TO: Approve the purchase of a Synology
SECOND: Cary Groninger box, in the amount of \$10,685.00, as
AYES: 3 NAYS: 0 presented.
UNANIMOUS

IN THE MATTER OF CYBER SECURITY TRAINING GRANT AND OTHER IT TRAINING-SYSTEMS ADMINISTRATION:

County Systems Administration Eric Sorensen stated the state is offering a program for local governments to apply for, called Udemy. They provide cyber security training and IT training. Sorensen stated that he applied for the grant and it is paid for by the state. Sorensen also stated that the training is virtual.

MOTION: Cary Groninger

TO: Approve the cyber security and IT training paid by the state, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF JUSTICE BUILDING BIDS FOR PARKING LOT LIGHTING:

County Attorney Ed Ormsby presented two Parking Lot Lighting bids for the Justice Building. The quotes were read by Commissioner Cary Groninger. The first quote is from Michiana Contracting in the amount of \$169,000.00. The camera conduit alternate was \$12,349.00 addition and a voluntary deduction for the alternate power location was \$3,600.00. The second quote is from D&D Electric in the amount of \$144,553.00. The power change location was a deduction of \$2,618.00 and the replacement of Steinberg poles with a different manufacturer poll was \$6,293.00.

Commissioner Groninger stated those bids will be taken under advisement and that they will select the bidder at the next Commissioners meeting, May 6th, 2024.

IN THE MATTER OF JUSTICE BUILDING BIDS FOR COURT FURNITURE REPLACEMENT:

Commissioner Cary Groninger presented three Court Furniture bids for the Justice Building. The first quote is from KDA Furniture and Interiors in the amount of \$291,060.76. The second quote is from Business Furnishings in the amount of \$209,917.00. The third quote is from Office Interiors in the amount of \$158,804.00.

Commissioner Groninger stated those bids will be taken under advisement and that a selection of the bidder will be made at the next Commissioners meeting, May 6th, 2024.

IN THE MATTER OF DESIGN COLLABORATIVE-MULTI-BUILDING FACILITY ASSESSMENT:

County Administrator Marsha McSherry presented a proposal from Design Collaborative for a Multi-Building Facility Assessment. McSherry stated that this includes interiors, windows, etc. This would help with budgeting purposes in the future. The base fee is \$60,500.00. There would be extended services to provide high imagery infrared moisture scans for \$6,400.00, with a total of \$66,900.00.

Of the \$60,500.00 base fee, \$10,000.00 of that is allowances, \$4,500.00 for roof cores, and \$6,500.00 for booms and lift rentals. The fee itself for the time and labor is approximately \$50,000.00. Of the \$50,000.00, there is a \$7,000.00 piece included that is for photo mapping of the outside of the Courthouse with a drone service. The remainder of the \$50,000.00 is for them to provide assessments on approximately 8 county buildings. Any allowances not used will be returned to the County. Some of the categories will include:

Exterior	Security
Interior	Plumbing
Electric	Windows
Low-Voltage Areas	Roofing
Communications	

A matrix will be created with all findings. That will be available for review now and for future use. 11 other buildings and the 4 towers will also be included in the report along with costs related to repair any issues that are found.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the base bid of \$60,500.00 with a revisit on the \$6,400.00 extended services, depending on the outcome of the base inspection, as presented.

IN THE MATTER OF VACATION POLICY CHANGE UPDATE:

County Auditor Rhonda Helser informed the Commissioners that the Vacation Policy approved at the last meeting is now in the county's Right Stuff Payroll System. All employees can now see the adjusted vacation hours due to the policy change.

The next Commissioner's meeting will be on Monday, May 6th, 2024, due to Election Day on Tuesday May 7, 2024.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
May 6, 2024

The Kosciusko County Commissioners met for their regular meeting on May 6, 2024, at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Robert Conley - President

Cary Groninger - Vice President

Brad Jackson - Member

Ed Ormsby - County Attorney

Rhonda Helser - County Auditor

Marsha McSherry - County Administrator

Commissioner Board President, Robert Conley called the meeting to order.

The minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF CVB-VISIT KOSCIUSKO COUNTY UPDATE:

Kosciusko County Convention & Visitors Bureau Executive Director Cori Humes presented an update as follows:

- 272 million dollars spent by visitors in our communities
- Supported 2,548 jobs in the hospitality world
- Travel generated about 64.1 million dollars in tax revenues in 2022, this is a significant bounce back from post-pandemic
- In 2023 visitor traffic increased by 27%
- A grant through Indiana Destination Development Corporation was obtained to put a mural inside the visitor center

- The new digital sign on US 30 promoting Kosciusko County is being noticed
- They have officially rebranded to Clearly Kosciusko

Commissioner Robert Conley stated he received a letter from a young man in 3rd grade from Southern Indiana, wanting to know about Kosciusko County. Conley said he received a lot of great information from the display in the lobby for the young man's report to send to him.

IN THE MATTER OF PROPEL US 30 EAST LEVEL 2 UPDATE:

WSP Supervising Traffic Engineer Rusty Holt presented an update on the ProPel US 30 East study. WSP is the engineering company studying US 30 East for the Indiana Department of Transportation. Rusty had several things to report and informed the Commissioners that the ProPel US 30 East study is still on target to be completed by the end of the year. He said they released the level 2 report on the study at the end of March and had a comment period through April. They will take those comments and use them as they move into level 3 of the study. Level 3 of the study will take place over the summer and WSP will have a full report on the study by the end of 2024.

The ProPel US 30 East study area extends from Beech Road in Marshall County to the Indiana/Ohio state line in Allen County, with portions of I-69 and I-469 around the north side of Fort Wayne excluded from the study. Because of the size and complexity of the US 30 corridor, he said they are anticipating three screen levels for the alternatives analysis. Universal Alternatives was published in November, with the comment period going through December. That report was revised with the final version released when the level 2 report was released.

Things that appear in the level 2 report is access management, is just a control of how people interact with U.S. 30, whether they access it at a certain point or cross it, so it's a way to control access in a way that is safer and provides better mobility for the people nearby." Another thing in the report is free-flow facilities. "So, it's the level of access for the facility. A free-flow traffic would not have to stop on US 30, so all the traffic signals would be removed and US 30 would not be forced to stop anymore.

The third item in the document is intersection improvements, whether it's just a proposal to upgrade an existing intersection in some way, all the way up to an alternative intersection such as reduced conflict intersections or roundabouts. The report also included information on crossroad overpasses and underpasses these would not allow access to US 30 anymore but traffic could cross the highway without stopping and US 30 traffic wouldn't have to stop. Intersections would be converted to an interchange.

55 improvement alternatives came out of level 1, with 17 classified as primary and secondary. Primary and secondary are the ones that are practical and meet the purposes, needs, and goals that were identified in the study, he said.

Level 2 is where the evaluations of those began. "We had a five-step process for each of those intersections. We looked at the same five steps for each intersection, to be sure we were treating them all equally. We answered the same questions for each one," he said. "The 31 primary intersections are the most important roadways in the study area, where people access and interact

with US 30 the most. So, all the signalized intersections, as well as anything that's classified as a major collector or an arterial." Of the 31 primary intersections, he said 23 are signalized.

He then reviewed the five-step process.

The first step is to determine which of the 17 primary and secondary alternatives are applicable at one intersection. "Some of them you would have to implement at multiple intersections; since we're not doing that at level 2, we're just going to look at that in level 3," he said, leaving 10 of the 17.

Of those 10, in step two, they looked at ones that changed how the traffic interacts with U.S. 30.

Step three was "taking those traffic control decisions and working through a decision tree with yes or no answers to figure out which type of traffic control works at each intersection and which ones don't."

Step four was looking at each intersection and expanding on "the things that come out of step three. Step four would review, if it's a signalized improvement, here are five types of signalized improvements, identifying which would work the best for each intersection.

Step five anything that came out of step four would be provided a high level of a conceptual footprint of what the improvement could look like by area of impact basis. From those five steps, he said they developed a table that ranks each alternative and gave it an assessment, whether it's a low, medium, or high impact; with the purpose and need to be identified; as well as environmental, human, right-of-way, and cost impacts.

Heading to level 3 of the study, Holt said everything that came out of level 2 will move into level 3. Each intersection will be grouped together in 3- to 5-mile segments to see how things work together," he said. "So, we wouldn't put one improvement directly next to another improvement if they don't work well together. We'll see what works well together for a 3- to 5-mile segment, and then move that through an alternatives analysis to provide different improvement packages inside of that segment."

Holt said they are continuing to hold office hours on the study and take comments on the website @ <https://propelus30.com>.

Level 3 is expected to be published this summer.

After Holt finished his update, County Commissioner Bob Conley spoke out against J-turns, saying "nobody in this world would ever want one," with Commissioner Brad Jackson agreeing with Commissioner Conley. Holt said there have been a handful of comments that expressed some appreciation for J-turns as they do improve safety in certain circumstances.

Commissioner Cary Groninger asked about the study of intersections that weren't labeled as primary. Holt said in level 3, every intersection in the study area will be reviewed. "Every intersection will have some sort of recommendation inside the improvement packages," Holt said.

Groninger, also talked about the importance of US 30 as a freight corridor. As well as the importance to the small towns of Etna Green and Pierceton as US 30 runs through those towns.

IN THE MATTER OF THE 2025 INDOT OPERATING GRANT APPLICATION -KABS:

Cardinal Services Vice President of Programs Marcie Arndt presenting on behalf of KABS. Arndt stated in 2023 they provided 36,719 rides. Arndt said in a recent survey, that 71% of their riders consider KABS their primary mode of transportation. The top three reasons for utilizing KABS are medical trips, work, and shopping. Arndt, is requesting for 2025, \$507,836.00 in federal funds and \$253,918.00 in State funds for the INDOT Operating Grant Application. Federal will be covering 50% and State will be covering 25%. KABS will fund the other 25%.

Arndt introduced Kristen Rude, the new KABS General Manager, replacing Steve Lockridge.

Commissioner Cary Groninger stated he would like to get some dates on the calendar to meet with Arndt and look at the information they are gathering from this current study and how to serve the county better overall.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the INDOT Operating Grant request in the amount of \$507,836.00 in Federal funds and \$253,918.00 in State funds, as presented.

IN THE MATTER OF UPDATED/REVISED PUBLIC SAFETY COMMUNICATION PLAN:

EMA Director Kip Shuter presented an updated and revised Public Safety Communication Plan coming from the Public Safety Communication Tech Committee. Shuter stated several revisions and changes have been made, one being the actual name of the plan itself. It was originally presented as the Kosciusko County Communication Plan. Shuter stated they added the words Public Safety to the name to make sure there is clarification in the new plan as to what the plan is. The committee, updated the radio standards so other outside agencies would be allowed access to our radio system. Shuter also added that they took Appendix G which was the contact list of outside agencies out of the plan due to the list changing often. This list will be kept up to date but it will not be part of the actual plan.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Updated/Revised Public Safety Communication Plan, as presented.

is the lowest bid. Jackson made a caveat to his motion that he would like to inspect the actual furniture that will be purchased.

MOTION:	Brad Jackson	TO:	Approve the bid for Office Interiors in the amount of \$158,804.99, with an inspection of the actual furniture that will be purchased, as presented.
SECOND:	Cary Groninger		
AYES:	3	NAYS:	0
UNANIMOUS			

IN THE MATTER OF THE BID AWARD FOR JUSTICE BUILDING PARKING LOT LIGHTING:

County Administrator Marsha McSherry presented bid amounts for the Justice Building parking lot lighting as follows:

- D & D Electric \$144,553.00
- Michiana Contracting \$169,000.00

McSherry recommended to select D & D Electric.

MOTION:	Cary Groninger	TO:	Approve the base bid for D&D Electric in the amount of \$144,553.00, as presented.
SECOND:	Brad Jackson		
AYES:	3	NAYS:	0
UNANIMOUS			

IN THE MATTER OF CORE MECHANICAL:

County Administrator Marsha McSherry presented an emergency repair on a chiller on the roof of the Justice Building. McSherry stated a coil leak was found. Core Mechanical provided a bid of \$20,384.00. They have a coil in stock and on the shelf, and can have it repaired in approximately 1 week.

MOTION:	Brad Jackson	TO:	Approve the emergency repair bid from Core Mechanical in the amount of \$20,384.00, as presented.
SECOND:	Cary Groninger		
AYES:	3	NAYS:	0
UNANIMOUS			

IN THE MATTER OF AGA ARCHITECTURAL GLASS-WINDOW REPLACEMENT:

County Administrator Marsha McSherry presented that during the renovation project at the Justice Building, they found 3 windows, and 2 of the 3 windows have extensive leaking. McSherry stated she would like to replace all three windows. The quote is \$18,600.00 for replacement and installation of three windows.

MOTION:	Cary Groninger	TO:	Approve AGA Architectural Glass to replace 3 windows, in the
SECOND:	Brad Jackson		
AYES:	3	NAYS:	0

UNANIMOUS

amount of \$18,600.00, as presented.

IN THE MATTER OF UPDATE ON THE JUSTICE BUILDING PROJECT:

County Administrator Marsha McSherry presented an update on the Justice Building Project. McSherry stated they are in the middle of phase 2, which encompasses:

- Superior Court
- Juvenile Court Room
- Lobby
- Hallways
- Offices
- Jury Room

Phase 3 will start after the 1st of June.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS May 21, 2024

The Kosciusko County Commissioners met for their regular meeting on May 24, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley -President
Cary Groninger -Vice President
Brad Jackson -Member

Ed Ormsby-County Attorney
Rhonda Helser – County Auditor
Marsha McSherry – County Administrator-
Absent

County Attorney, Ed Ormsby participated virtually.

Commissioner Vice President, Robert Conley, called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF VETERAN OF THE MONTH-TIM BOONE-U.S. ARMY
VIETNAM ERA:**

Veteran Service Officer Darryl McDowell introduced Veteran of the Month, Tim Boone. Tim was born in 1945 to Arthur M. and Lillian M. Boone and has three siblings. McDowell stated that the reason Tim lives here is because his wife, Linda Snyder Boone, is from Kosciusko County.

Tim and Linda married in 1975. They have two children, Jenny Placente and Conor Boone, and six grandchildren. Boone's hobbies include building and shooting 18th-century American long rifle flintlocks.

Tim graduated from North Salinas High School, Salinas, California in 1963. Prior to joining the military, his jobs include actor and NCR cash register mechanic. In October 1965, Tim joined the military, and was immediately sent to Ft. Ord, California, for basic training. For advanced training, he was sent to Ft. Lee, Virginia followed by Ft. Moore, Ga., for OCS with the class of 67-2. Tim was discharged in November 1976 as a captain.

Tim's service awards include Combat Infantryman Badge, two Bronze Stars, three Air Medals, Meritorious Service Medal, Purple Heart. Army Commendation Medal, Good Conduct Medal, Vietnamese and Thai awards and Master Parachutist Badges.

After receiving his certificate from the Commissioners for being the County Veteran of the Month, Tim thanked the Commissioners. He stated he appreciates the honor and privilege to be able to live in Kosciusko County, thanks to his wife. He stated they hope they will be able to contribute to the County in some meaningful way.

IN THE MATTER OF HIGHWAY DEPARTMENT- ROAD PROGRAM:

Highway Superintendent, Steve Moriarty presented the 2024 Road Program for approval.

MOTION:	Cary Groninger	TO: Approve the 2024 Road Program, as
SECOND:	Brad Jackson	presented.
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF HIGHWAY DEPARTMENT-BRIDGE #9-HUSKY TRAIL:

Highway Superintendent Steve Moriarty stated they got another bid on May 9th for construction. He stated it was sufficiently over bid. INDOT has agreed to participate 80/20. The increase in expenditure for that bridge for total construction would be just shy of \$350,000.00. He stated they have the money in the cumulative bridge fund to cover the additional cost.

MOTION:	Cary Groninger	TO: Approve the \$350,000.00 additional, for
SECOND:	Brad Jackson	Husky Trail Bridge #9, as presented.
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF KABS-QUARTERLY CLAIM:

KABS General Manager Kristin Rude presented the INDOT Section 5311 Rural Transit first quarter claim for approval. The first quarter expenses totaled \$209,330.00. The federal operating funds covered \$104,665.00 of that request, while the state operating match covered \$52,332.00. The remaining \$52,333.00 is covered by the applied local match.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 1st quarter claim in the amount of \$209,330.00, as presented.

IN THE MATTER OF KABS-VEHICLE PURCHASE:

KABS General Manager Kristin Rude presented an invoice for two new vehicles. Rude stated KABS was awarded a Capital Grant through the 5339 funds for two 2025 Ford E450 50-passenger buses. She stated the price per bus is \$121,954.00, for a total of \$241,908.00. The federal match on those is 80%, and the remaining 20% will be covered through the applied local match. The buses are being purchased through Midwest Transit Equipment.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve two vehicle purchases in the amount of \$241,908.00, as presented.

IN THE MATTER OF KEDCO-2023 SPECIAL PROJECTS FUNDING:

KEDCO interim Co-director Suzie Light presented for approval the Abonmarche CR 1300 N study area project. The balance of the encumbered 2023 special projects funds totaling \$33,618.75 will be used toward the project.

Commissioner Brad Jackson stated the funds have already been allocated for KEDCO.

Light stated in the future KEDCO will be returning before the Commissioners to request 2024 special projects funds to help finish out the project.

County Council Joni Truex stated they will be requesting 2024 funds, less the Van Buren TIF of which the Redevelopment Commission is allocating 30% of the cost of this project to the study area.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the special projects funds in the amount of \$33,618.75 to be used toward the Abonmarche 1300 N study area project, as presented.

IN THE MATTER OF STATE HOMELAND SECURITY GRANT:

EMA Director Kip Shuter requested to apply for a 2024 State Homeland Security Grant in the amount of \$132,432.00. Shuter stated this is to get fiber out to the highway department where the county's disaster recovery site will be for its computer system.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

TO: Approve the 2024 State Homeland Security Grant in the amount of \$132,432.00, as presented.

UNANIMOUS

IN THE MATTER OF JOINT RESOLUTION:

County Attorney Ed Ormsby presented a joint resolution with Elkhart County for the donation of a K9 dog, Corsa, from the Elkhart County Sheriff's Department to the Kosciusko County Sheriff's Office. Ormsby stated Corsa is already in service in Kosciusko County.

Officer Jim Smith stated Elkhart Sheriff Jeff Siegel had reached out several months ago to him. Corsa's handler got promoted to the detective bureau that would not allow him to take Corsa with him, and there was no interest from any other Elkhart officer to be a handler. Smith stated it was perfect timing for them. They have one that is due to retire, maybe at the end of this year, due to health and arthritis, a lot of years. They had another vehicle that was equipped and ready for it, so very minimal expense on their end. Smith also stated Elizabeth Johnson will be Corsa's handler for KCSO, they have bonded and have gone to proper training.

Commissioner Cary Groninger said they want to thank Elkhart County Commissioners for thinking of us and signing off on that, as well.

MOTION: Brad Jackson

TO: Approve the joint resolution with
Elkhart County, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

RESOLUTION NO. 24-05-21-001 (2024051118)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF TEMPORARY AND PERMANENT EASEMENT:

County Attorney Ed Ormsby presented a temporary and permanent easement that they county is giving to NIPSCO to allow NIPSCO to maintain and repair some utility lines that are running by Kosciusko County Highway Department.

MOTION: Cary Groninger

TO: Approve the temporary and permanent
easements to NIPSCO, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF VACATION OF PUBIC WAY-DECKYS:

Area Plan Assistant Director Andrew Heltzel presented a petition to vacate a portion of a public right-a-way, in Atwood by Albert and Karen Deckys. Heltzel stated the Plan Commission recommended to deny with a unanimous 7-0 vote for the following reasons:

- The neighbor to the west shares the alley when it is not blocked by parking, they do use it and they do not want it closed.
- The existing alley acts as a fire break in a very congested area.
- The existence of the alley improves the ability of safety services to serve the area.

Attorney Steve Synder spoke on behalf of Albert Deckys. Deckys owns the property at 217 E Main St Atwood which is on the East side of the alley. Snyder said the issue appears to be, “is it in fact used”. Snyder stated it does not appear to be used, Deckys has a security camera on the property. Snyder stated he is suggesting that the access is from the east west alley or Main Street and the elimination of this alley will not have any negative effect. Snyder stated if you look north of the east west alley, you will see that the alley in that location has already been vacated. Snyder also stated he understands the petition from the Plan Commission but he does not agree with it.

Stephen Skees property owner at 211 E Main St Atwood stated they use the driveway to access their side fence gate to the east. He stated he does not want to see someone come and put a fence in the center of that alley.

Kristian Eicher property owner stated he is just to the east of 217. Eicher stated he would agree that it would provide a temporary solution to parking. He stated he is more interested in a long-term solution. He has talked to Randy from the Highway about the right-a-way against Main Street, because there is a severe drainage issue going on in Atwood.

With no one else present to speak in favor or against the vacation, Conley closed the meeting to the public.

MOTION: Cary Groninger

TO: Accept the recommendation of the Area Plan to deny the request.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF CARGO CONTAINER ORDINANCE ADMENDMENT:

Area Plan Assistant Director Andrew Heltzel presented a recommendation to approve the ordinance amendment that was passed forward from the Area Plan Commission.

Commission Cary Groninger asked “What does it say as far as the containers, the color of them and/or signage or lettering on the side of those?” He stated he did not want to see containers all over the county with gaudy colors or names all over the sides of them.

Heltzel stated the only thing in the ordinance that limits appearance is if it is attached to another building. The color of the container would have to be consistent to the color of the building it is attached to.

Commission Groninger asked if they could add something to the ordinance about that. Commissioner Brad Jackson wanted the ordinance to state that any previous lettering on the container should be covered.

Commissioner Bob Conley stated they were concerned about companies or people advertising on the containers for other companies or people. Heltzel stated that would be restricted under the county sign ordinance.

Commissioner Conley stated “Even now, Midwest Rake down on Country Club Road, beautiful fencing, beautiful building, they maintain it nicely, but they moved in double stacked containers. These containers are above their nice white fence with this Japanese or Chinese lettering. Just does not look right”.

Attorney Steve Snyder gave the Commissioners suggestions to the ordinance and recommended that it be sent back to the Area Plan Commission for another look.

MOTION: Brad Jackson

TO: Table the ordinance and send back to the Area Plan Commission.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.

Kosciusko County Commissioners Kosciusko County Council May 21, 2024 (Workshop Meeting)

The Kosciusko County Commissioners and Council, met for a special meeting on Tuesday May 21, 2024 at 10:00 AM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

COMMISSIONERS:

Robert Conley-President

Marsha McSherry, County Administrator-Absent

Cary Groninger-Vice President

Brad Jackson-Member

COUNCIL:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex
Kimberly Cates-participated virtually	Dave Wolkins-Absent
Tony Ciriello	Rhonda Helser, County Auditor

Michelle Puckett-Treasurer and Steve Moriarty-Highway Superintendent were also present.

Commissioner President Robert Conley called the workshop to order.

Tyler Lewis, Reedy Financial Group presented a 1st Quarter Financial Plan & Capital Improvement Plan Update.

Topics were as follows:

- Meeting & Budget Timelines:
 - January-March: Year End financial position plus gearing up for incoming budget. Begin capital plan update (feelers/input from Council/Department Heads)
 - April-May: 1st quarter financial position plus specific budget input. Capital Plan update, priorities list, present long-term plan to coincide with budget and workshop
 - July-August: 2nd quarter financial position plus first round of budget drafts, finalize Capital Plan for budget and workshop
 - October-November: 3rd quarter financial position plus planning update for ensuing years and year-end review/adjustments
- Financial Status Update
 - Low tax rates and good cash flow
 - Limited AV Growth
 - Operating Funds-county's reserves are healthy
 - With AV increasing from 2021-2025 the County has decreased the tax rate sufficiently
 - High cash reserves partly due to:
 - Interest
 - Supplemental LIT
 - ARPA
 - Enough cash for one-time capital purchases
- Cash Reserves
 - Full wage amounts are budgeted for ensuring year, but part of December time encumbered
 - Included in unused appropriations
 - Interest on Investments and Supplemental LIT creating surplus in General
 - Likely to level out in the future

- Capital Plan
 - Highway Capital
 - Create fundable areas, avenues, and revenues to tie directly to the capital needs.
 - Funded Capital Includes
 - Bituminous
 - Bridge Replacement and Inspection
 - Trucks
 - Aggregates
 - Highway Bridge Maintenance
 - Small Structure
 - Funded from Highway and Bridge Funds
 - Bridge Funds, Cume Bridge
 - MVH, Wheel Tax, CCMG, LRS
 - CCD
 - Capital Not Funded Includes
 - Bituminous
 - Aggregates
 - Pugmill
 - Quonset Hut
 - Sheriffs Capital
 - Funded Capital Includes
 - Motor Vehicles
 - Repairs/Maintenance
 - Equipment
 - Funding Sources
 - General Fund- 20%
 - CCD- 80%
 - Commissioners Capital
 - Funded Capital Includes
 - Infrastructure and Major Improvements
 - Bowen Center
 - Land and Improvements
 - Repairs/Maintenance
 - Equipment
 - Emergency Preparedness
 - Funding Sources
 - County EDIT
 - CCD
 - General Fund
 - Planned Spenddown- 2025 and 2026 in our Financial Plan for EDIT fund
 - Airport and Park and Recreation Projects

- 1300 N Corridor
 - Fairgrounds
 - Parking Garage
- What financial considerations are important moving forward?
 - Roughly \$79 million in capital funded between 2024-2029
 - No tax increase
 - No debt
- Non-Funded Capital
 - Potential to utilize cash flow surpluses built into plan while still balancing budgets
 - TIF may be an option as well
- MVH Fund
 - Financial Plan balances both MVH and MVH-R in future years
 - Continue to adjust as needed
- Wages
 - Salary analysis
 - How do raises impact benefits now and into the future?
 - Can the budgeting process for personal services be simplified?

Tyler finished the Workshop by giving a synopsis of the information that was presented and offered recommendations to consider going forward. The conversation continued on about a compensation model that they can provide and how much Reedy would charge to create this. He stated that it would take approximately 100 hours to get all of the data put it into a matrix, the fee would be \$10,000-\$15,000 and should be completed in about 2 weeks, once they get the data. Others in the meeting gave suggestions and ideas going forward concerning future plans.

Being no further business to come before the joint boards, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

June 4, 2024

The Kosciusko County Commissioners met for their regular meeting on June 4, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley -President
 Cary Groninger -Vice President
 Brad Jackson -Member

Ed Ormsby-County Attorney
 Rhonda Helser – County Auditor
 Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT-BOARD APPOINTMENT:

Jim Haney, President of Lakeland Regional Sewer District, presented the recommendation of Rosa Ritchie who would replace resigning, Richard Dan whose term expires in 2026. Haney stated Ritchie had previously served on the board. She was appointed by the County Council in 2022 but had to resign 8 months later due to employment scheduling issues. Haney also stated those issues have been resolved and she is very interested in rejoining the board.

MOTION: Brad Jackson
 SECOND: Cary Groninger
 AYES: 3 NAYES: 0
 UNANIMOUS

TO: Accept the recommendation to appoint Rosa Ritchie to serve on the Lakeland Regional Sewer Board of Trustees, as presented.

IN THE MATTER OF KEDCO SPECIAL PROJECTS FUNDING:

Co-Interim CEO, Suzie Light presented three special project funding opportunities from the Economic Development Special Projects account in the 2024 CEDIT budget. Light stated these dollars are to support the work that was done during Quarter 1 and a portion of Quarter 2.

- Entrepreneurship \$52,155.00
- Housing \$41,703.75
- Business Development \$25,361.88

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the total special project funding request in the amount of \$119,220.63, as presented.

IN THE MATTER OF TIPPE CHAPMAN REGIONAL SEWER DISTRICT APPLICATION FOR INCLUSIONS OF TERRITORIES:

Chris Nusbaum, legal counsel for Tippecanoe-Chapman Regional Sewer District presented an application for inclusions of territories. Nusbaum stated they have been approached by a property owner at 5K Happy Landings No. 4, lots 1-19 in the district to be included within their territory.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Accept and approve the application for inclusions of territories, as presented.

IN THE MATTER OF NONPROFIT 2025 BUDGET REQUESTS:

The following nonprofit organizations appeared before the Commissioners to request funding for the 2025 budget year:

4-H Council- Purdue Extension Director, Andrew Ferrell stated the requested amount for 2025 is \$47,521.71 which is a 2% increase from last year. Rising cost continues to increase. Ferrell stated they have served a little under 2,800 youth in the county this year. They are still partnering with the Grace College, Baker Youth Club and STEM.

4-H member, Beau Goshert stated 4-H is important to him because he has learned sportsmanship and leadership skills and would not be the man he is today without 4-H.

4-H Council President, Steve Trump stated kids are most important to him and the foundation of what goes on. Trump thanked the Commissioners for their support.

Cardinal Services- Executive Director, Vickie Lootens stated the requested amount for 2025 is \$111,373.00 to support the daily operations of the programs of Headstart, Healthy Families and KABS. Lootens gave the following updates:

- **Headstart-** prepares economically disadvantage children age's birth to 5 years of age for success in school. Currently they have 67 families and children that are on the waiting list. There has been an increase of mental health, this has increased their children that are receiving mental health services and they are at 14% currently.
- **Healthy Families-**works with families to reduce the occurrence of child abuse. This program is a partnership with the family to learn healthy parenting. Referrals come from various entities. Their focus is parental resilience.
- **KABS-** owned by the county and operated by Cardinal Services, provides transportation for low-income individuals. According to the 2023 demographic survey 71.4% of passengers consider KABS their primary mode of transportation. 41% of those riders are 55 or older years of age.

Stillwater Hospice- Chief Development Officer, Mary Shankster stated the requested amount for 2025 is \$50,000 for operational support. Shankster stated that would help provide hospice services in the county and residential homes. It also provides support for those families that are facing serious illness as their loved one is admitted to a hospice service. Shankster stated they are also able to provide grief counseling and support groups at no charge.

Historical Society- Co-Director, Gregory Steffe stated the requested amount for 2025 has increased to \$30,000 due to inflationary economy. Steffe stated they are striving in the community to be more present, raise awareness through their outreach to county schools. Steffe stated their main goal this year is to get the historic John Pound Store in Oswego painted. Co-Director, Shella Strickland stated when she first joined the organization, she made it a goal of hers to reestablish their presence in the community. The first task she was given was revamping

their website. Strickland stated they do not have signage for the Historical Society in the genealogy library in our county.

Beaman Home- Executive Director, Renea Salyer stated the requested amount for 2025 is \$50,000 for operational expenses that are not covered by other grants and donations. Salyer stated they are experiencing leaks in the flat roof of their building, and that is the reason for the increase this year. They plan on replacing the roof at the end of this year or beginning of next year. Salyer stated over the last year they served 59 children in the shelter. They are hoping to hire a part time counselor for the children.

Kosciusko County Senior Services- Executive Director, David Neff stated the requested amount for 2025 is \$40,000, which is increasing from last year due to various cuts that they are receiving. Neff stated there was a 16% decrease in their transportation services and an 6% decrease in home delivered meals. Neff gave the following brief updates on the 2 main programs provided:

- **Transportation-** we work very closely with KABS. They provide over 12,000 rides for seniors in the county. They prioritize medical rides, nutritional rides, and recreational rides.
- **Home Delivered Meals-** in some cases is the only nutritional meal the senior is getting for the day. It also provides a wellness check, and for some is the only other interaction the senior has throughout the day.

St. Joe River Basin- St Joe River Basin Program Director, Matt Meersman stated MACOG serves the St. Joe River Basin Commission. Meersman stated about 20% of Kosciusko County drains to the St. Joe River, therefore the county is a part of their commission. Areas of interest include Lake Wawasee and Turkey Creek. The requested amount for 2025 is \$3,908.00 which is slightly higher than last year. These funds will be used to support the basic operating costs.

Safe Harbor Child Advocacy Center- Executive Director, Kelly Bugg stated the requested amount for 2025 is \$20,000.00 for operating costs. Bugg stated the funding is an issue for them this year because they are mostly funded by the Victims of Crime Act, which is a federal grant and that fund is low. Bugg stated they are cutting their funding and are unsure of how much. Safe Harbor is an organization which is committed to providing a safe and child friendly environment that supports families throughout the child abuse investigation process, they had 23 child interviews in May.

IN THE MATTER OF REEDY FINANCIAL GROUP CONTRACT:

Council Vice-President, Kathy Groninger, and Council President, Mike Long presented a contract with Reedy Financial Group P.C. They are requesting approval of \$15,000.00 for a salary analysis. Long stated the salary analysis would include assistance in the establishment of wages for the annual budget. The process includes various wage data from the county Auditor to formulate the following, the estimated dollar amount effect that the proposed wage proposal for the ensuing year budget and projected years. This includes estimates for salary, retirement/PERF, Social Security, Medicare and to integrate wage proposals into the financial plan, and estimated long-term impact to the county's operating funds. Groninger stated the Reedy Financial Group

will put all the information into a matrix for the county's continued and future use. Council member Sue Ann Mitchell commented that it is critical that the agreement list exactly what Reedy Financial Group will be providing for this additional cost.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the Reedy Financial Group Contract in the amount of \$15,000.0, as presented.

IN THE MATTER OF DONATION FUND ORDINANCE-KOSCIUSKO COUNTY COMMUNITY RECOVERY PROGRAM:

Sheriff's Office Matron, Michelle Hyden presented an ordinance for a donation fund for the Kosciusko County Community Recovery Program. Hyden stated that they have already received a donation for the program and wanted to keep the books clean by creating an ordinance.

MOTION: Brad Jackson
 SECOND: Cary Groninger
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the KCRP Donation Fund Ordinance, as presented.

ORDINANCE NO. 24-06-04-001 (2024060064)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF SHERIFF'S OFFICE- EXTRA DUTY SOLUTIONS AGREEMENT:

Lt. Mike Mulligan, Sheriff's Office, presented a program that he has been working on the last several months called Extra Duty Solutions. It would fill the needs in the community for off-duty officers. Mulligan stated Extra Duty Solutions was developed by a retired police officer who dealt with all the extra duty details such as weddings, graduations and more. Mulligan stated the Kosciusko County Sheriff's Office would like to sign an agreement with Extra Duty Solutions. It will be a month to month and no cost to the KCSO or the county.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve and authorize the Sheriff's office to sign an agreement with Extra Duty Solutions.

IN THE MATTER OF APG-NEW PARIS TELEPHONE-MAINTENANCE AGREEMENT:

County Administrator, Marsha McSherry presented a maintenance agreement with Advance Product Group-New Paris Telephone, for the county's phone system. McSherry stated this is an annual contract from May 2024 through May 2025 in the amount of \$16,030.06, which is approximately a \$1,000.00 increase from last year.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve contract with Advance Product Group in the amount of \$16,030.06, as presented.

IN THE MATTER OF JUSTICE BUILDING RENOVATION PROJECT UPDATES:

County Administrator, Marsha McSherry presented updates on the Justice Building Renovation Projects. McSherry stated June 10th they will start Phase 3, which encompasses two of the court rooms on the south side of the building, offices, restrooms, and the main lobby. McSherry stated she has change orders for Phase 3, it includes second shift. Items 6.0 would include flooring with an added amount of \$1,575.00. Items 6.1 would include wall coverings and painting, the main lobby, the main entrance, with an added amount of \$7,539.00.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the \$1,575.00 and \$7,539.00 change orders for the Justice Building, as presented.

IN THE MATTER OF JUSTICE BUILDING FURNITURE BIDS:

County Administrator, Marsha McSherry stated previously the Commissioners had approved a bid from Office Interiors in the amount of \$158,804.99 based on the review of the furniture that was proposed for that area and the materials. McSherry stated they have reviewed those and are declining the bid based on their review. She asked the Commissioners to accept the bid of Business Furnishing in the amount of \$209,917.46. McSherry stated the Commissioners have reviewed the materials and the product and it does fall within the scope of that proposed bid.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the bid for Business Furnishing in the amount of \$209,917.46, as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

June 18, 2024

The Kosciusko County Commissioners met for their regular meeting on June 18, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley -President
 Cary Groninger -Vice President
 Brad Jackson -Member

Ed Ormsby-County Attorney
 Rhonda Helser – County Auditor
 Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF MEMORANDUM OF UNDERSTANDING-KOSCIUSKO COUNTY AND CITY OF WARSAW:

County Highway Superintendent Steve Moriarty presented an MOU agreement between City of Warsaw and Kosciusko County Highway Department. This agreement will assist the County Highway Department with the storage of their excess salt until next winter.

MOTION: Cary Groninger

TO: Approve the Memorandum of

SECOND: Brad Jackson

Understanding with City of Warsaw for salt storage, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF INTRODUCTION OF NEW KEDCO CEO:

Co-Interim CEO Suzie Light introduced Peggy Friday as the new CEO for KEDCO.

Friday stated she came from the city of Rochelle, Illinois, about 90 miles straight west of the city of Chicago. Friday stated she used to work for U.S. Sen. Peter Fitzgerald, and then she transitioned to the city of Rochelle where she worked in economic development. Friday stated she had some chamber experience during that time, but mainly worked in industrial development. Friday also stated she looks forward to meeting and working with each of the Commissioners and it is a pleasure to be in Kosciusko County.

IN THE MATTER OF PURDUE EXTENSION-QUARTERLY UPDATE:

Purdue Extension Director Andrew Ferrell, presented an update as follows:

- 59 learning events for the youth
- 534 members signed up for 4-H
- Getting ready for their fair July 6th-12th
- 142 kindergarten through second grade kids signed up for the mini-4-H program
- Hosted a 4-H camp that partnered with 11 other counties at Epworth Forest

Ferrell presented on behalf of Purdue Extension Agriculture & National Resources Educator Emily Kresca as follows:

- 64 learning events
- Has talked to at least 79 Kosciusko County residents to become master gardeners
- Partnered with the Lilly Centers for Lakes and Streams to offer Growing Together a 4 part series
- Partnering with other ANR educators in neighboring counties to offer hands on experience for women with ag skills training

IN THE MATTER OF PURDUE EXTENSION-MILLION STEPPERS-GET WALKIN PROGRAM:

Purdue Extension Health and Human Sciences Educator Shannon Shepherd, presented an update as follows:

- Conducted 231 lessons from August 2023 to June 1st
- Had contact with over 1,520 adults and 3,642 youth
- Reached 1,540 youth by conducting the Reality Store program with Tippecanoe Valley and Whitko High School
- Reached 67 youth by conducting the Cap and Cash program within three Kosciusko County classrooms
- Had a total of 8 programs that they delivered to the county employee Health and Wellness initiative
- Had 77-92 employees participate in each one of these programs
- The Get WalkIN Program had 98 employees receive the emails
- 67 participants tracked their steps and how much water they drank on a weekly basis
- 8 employees got over one million steps in the program

Shepherd presented certificates and a \$25.00 gift card from the county's Health and Wellness Committee. Those recognized were as follows:

Ronda Wiesehan
Eric Sorensen
Jessica Scheil
Cheryl McGettrick
Michelle Hyden
Michelle Hollar
Brooke Greer
Shane Bucher

IN THE MATTER OF LANGUAGE MATTERS:

CEO & Co-Founder Language Matters-Lucas Fonseca presented three services that are available to the Community.

- Culture training- Language Matters was able to train city employees and give them a little bit of an understanding about how the Hispanic culture works and contrasts with the culture here in the U.S.
- Translation of city documents- Fonseca stated they took the time to go to every single city department and identify all the customer-facing documents so they could translate those and make sure they can use them with the community.
- Call center/information center- Fonseca stated they have expanded the call center to work and to help navigate people through the community and connect them to the resources that they have available in town.

Fonseca stated his vision is to make people aware of this initiative and see how they can hopefully collaborate to help even more people.

Warsaw Adult Education Director Leo Patino added to the conversation. One of his objectives is to grow the English language learner program. Patino stated one of the things they are doing is making sure they are having an amazing accurate curriculum that can show level gains from level one to level six. Patino stated WAE services Kosciusko and Fulton counties and belongs to region 2, which includes St. Joe, Elkhart, and Marshall. Patino is here to be a resource and an asset to our community. He is passionate about education and opportunity. ABC Industries in Winona Lake takes two hours of their work schedule to bring WAE in to teach their employees English at no cost to the employees. He would love to be able to do that at other places as well.

IN THE MATTER OF CSI AND EQUITY PROTECT INC-FRAUD PROTECTION:

Recorder Deb Wright presented that the software company CSI has partnered with a new company- Equity Protect. Wright stated it is a proactive approach to property fraud. There are three different levels:

- Free Level
- Free Risk Assessment
- Paid Level

Commissioner Jackson asked who covers the cost if there is no cost to the county. Wright stated if someone chooses the paid level than it would be up to the citizen.

IN THE MATTER OF 2024 COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE USE SITE-BASED PROGRAM FOR KCRP:

Sheriff's Office Lt. Mike Mulligan requested approval to apply for a grant in the amount of \$1,000,000.00. This would be used to help with operating expenses of the KCRP program. Mulligan stated if approved the grant cycle would run from October 1, 2024 through September 30, 2027. This is a reimbursable grant.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the 2024 Comprehensive Opioid, Stimulant, And Substance Use Site-Based Program grant in the amount of \$1,000,000.00, as presented.

IN THE MATTER OF REZONING FROM COMMERCIAL TO RESIDENTIAL-WEISE:

Area Plan Commission Director Matt Sandy presented a rezoning recommendation request of Lot 15 in the Plat of the town of Mount Ruska, now the town of Atwood. Sandy stated to the west of that whole property strip was Commercial, and the petitioner is wanting to rezone that lot from Commercial to Residential.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation request to rezone, as presented.

ORDINANCE NO. 24-06-18-002 (2024060552)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING FROM RESIDENTIAL TO AGRICULTURAL-MCCREARY:

Area Plan Commission Director Matt Sandy presented a rezoning recommendation request of property on the South side of Mock Road. The property is to the south and east of Waubee Lake. Sandy stated the owner would like to rezone it from residential back to agriculture.

Current owners, Kim McCreary and Esther Hoover spoke in favor of restoring the property back to its original glory.

MOTION: Cary Groninger

TO: Accept the recommendation request to rezone, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

ORDINANCE NO. 24-06-18-003 (2024060553)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF CARGO CONTAINER ORDINANCE AMENDMENT:

Area Plan Commission Assistant Planner Andrew Heltzel presented the tabled Zoning ordinance amendment 75-1 misc. Record 53, Pg. 130 section 3.5.3 Cargo Containers from the 5/21/24 Commissioners meeting. He stated that some of the concerns that were brought forward at that meeting were addressed with some verbiage changes.

Sandy added that the amendment is effective immediately but that a 6-months grace period will be given so that people with preexisting issues have time to get the containers legal.

MOTION: Cary Groninger

TO: Approve the Cargo Container Ordinance Amendment, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

ORDINANCE NO. 24-02-27-002 (2024020932)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF HEALTH AND WELLNESS COMMITTEE-CORPORATE MEMBERSHIP WITH YMCA:

County Administrator Marsha McSherry stated she has seen savings with the health insurance renewal due to the Health and Wellness program. One of the programs they ran this past year included a three phase for diabetics, pre diabetics, and people that had a certain BMI range that could push them into the pre diabetics.

McSherry added that the county has been offered a corporate membership with the YMCA. The Health & Wellness committee fully supports this membership agreement. The cost would be paid out of the health insurance fund. The estimate, for 30 employees for the remainder of the year would be \$3600 and a full year would be \$7200. A payroll deduction of \$20 per employee would

help offset their cost. Sheriff's Office- Merritt officers only would be free. This corporate membership is pending review and approval by County Attorney Ed Ormsby.

MOTION:	Brad Jackson	TO:	Accept the corporate membership with
SECOND:	Cary Groninger		the YMCA after pending review with the
AYES:	3	NAYS:	0
			County attorney, as presented.
UNANIMOUS			

IN THE MATTER OF 2025 COUNTY HOLIDAY CALENDAR:

County Auditor Rhonda Helser presented the 2025 holiday calendar, Department Head, Council, and Commissioner meeting dates for approval.

MOTION:	Cary Groninger	TO:	Approve the 2025 calendars, as
SECOND:	Brad Jackson		presented.
AYES:	3	NAYS:	0
UNANIMOUS			

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

Wednesday July 2, 2024

The Kosciusko County Commissioners met for their regular meeting on July 2, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley -President	Ed Ormsby-County Attorney
Cary Groninger -Vice President	Rhonda Helser – County Auditor
Brad Jackson–Member	Marsha McSherry-County Administrator

5/21/2024 & 6/18/24 Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF COMMUNITY CROSSING MATCHING GRANT (2024-2):

County Highway Superintendent Steve Moriarty requested to apply for a Community Crossing Matching Grant in the amount of \$3,000,000.00. Moriarty stated that INDOT had increased the match to \$1.5 million, with the county paying half.

MOTION:	Brad Jackson
SECOND:	Cary Groninger

AYES: 3
UNANIMOUS

NAYS: 0

TO: Approve the Community Crossing Matching Grant (2024-2) in the amount of \$3,000,000.00, as presented.

IN THE MATTER OF COMMUNITY CROSSING MATCHING GRANT (2024-2) FINANCIAL COMMITMENT LETTER:

County Highway Superintendent Steve Moriarty presented a financial commitment letter for Armstrong Road, from SR 13 to the bridge in Oswego; Packerton Road from South County Line to the town of Packerton; and Chapman Lake Drive-C19, and Warner Drive to Eli Lilly Road.

MOTION: Cary Groninger

TO: Approve the financial commitment letter for the above listed routes, as presented.

SECOND: Brad Jackson

AYES: 3
UNANIMOUS

NAYS: 0

IN THE MATTER OF RAILROAD GRADE CROSSING GRANT:

County Highway Superintendent Steve Moriarty requested to apply for a Railroad Grade Crossing Grant in the amount of \$29,500.00. Moriarty stated this grant is 100% reimbursable.

MOTION: Brad Jackson

TO: Approve the Railroad Grade Crossing Grant in the amount of \$29,500.00, as presented.

SECOND: Cary Groninger

AYES: 3
UNANIMOUS

NAYS: 0

IN THE MATTER OF KABS:

Cardinal Center Vice President of Programs Marcie Arndt spoke on behalf of KABS General Manager Kristin Rude. Arndt presented a request to purchase two new Ford E450 medium sized transit busses. Each bus cost \$121,954.00. Arndt stated the federal match for each bus will be \$93,985.00. The locally applied match is \$27,969.00 for each bus. Arndt stated in total the federal match for both busses will be \$187,970.00 and the local match will be \$55,938, which will come from their general fund. Also, presented was the Limited Power of Attorney in order to apply for titles with the BMV.

MOTION: Cary Groninger

TO: Approve the purchase of two busses and Limited Power of Attorney for KABS to get the titles switched over, as presented.

SECOND: Brad Jackson

AYES: 3
UNANIMOUS

NAYS: 0

IN THE MATTER OF WEBSTER LAKE CONSERVATION ASSOCIATION:

President of the Webster Lake Conservation Association Mike Wyrick presented a request to start a conservancy district. Wyrick stated in the 1950's the dam was in bad shape. The mill, which was the reason for the dam in the first place, had burned down and the property was put up

for sale. The property included the gates to the dam that holds up Webster Lake and takes care of the 54-square-mile watershed above it. Wyrick stated the DNR did not step up to take care of the vacated dam. 27 people around Lake Webster formed the Webster Lake Conservation Association for the purpose of buying that property, including the gates and the dam, for the purpose of maintaining that dam. Wyrick stated through the sale of the land that they bought, they raised money. Volunteers and business people contributed, and the lake population and the town of North Webster restored the dam in the 1950's. That restoration lasted until 2011, at which time the DNR stepped in under contract and took care of some repairs on it. Wyrick stated the agreement basically said that the DNR is responsible for reconstruction, repair of the dam. The only thing that Webster Lake Conservation Association was responsible for was the maintaining of the water level from the lake. In 2011, the DNR undertook reconstruction of the dam. The DNR had done an engineering inspection in 2009, grading the dam as being in poor condition. In 2017, after the DNR made repairs, they did another inspection of the dam, rated it as being in poor condition and changed its classification from significant hazard to high hazard. Wyrick stated the DNR then came to the Webster Lake Conservation Association and told them that they had to fix it. The Webster Lake Conservation Association disagreed with the DNR because the agreement was still in place. Ending in deadlock, the two parties took it to court to get a summary judgement on whether the contract was valid. The Circuit Court held the contract was valid, but the DNR appealed. The Appellate Court held the contract was valid. Wyrick stated they sent a demand letter to them, asking them to fix the dam and the things they did not do in 2011 that they should have done, and they refused. Now they are in court, asking the court to force them to fix the dam. That's where we are in litigation; however, we know that's not going to be a long-time fix because during the litigation, the DNR did terminate the agreement on May 6, 2022. Wyrick stated when the agreement was cancelled, that forced the responsibility of that maintenance of the dam onto Webster Lake Conservation Association and unto four unsuspecting property owners that happened to have purchased those lots back in the 1960's and built homes in that area. Two of those four homes are on the landing because there were no zoning regulations back in the 1960's when they were built. Wyrick stated the DNR has suggested that it's Webster Lake Conservation Association's job to remove the homes, but Webster Lake Conservation Association has questioned whether or not they need to be removed, plus the Webster Lake Conservation Association does not have the money for that because the homeowners are not voluntarily going to give up their homes without compensation. Wyrick stated so the answer seems to be the creation of a conservancy district that can handle all of this and come up with enough tax-supposed money to do it. To start a conservancy, it is going to take \$62,000.00 in engineering cost, \$15,000.00 in attorney fees, and \$41,000.00 for more in-dept analysis and an engineering report on the dam. Wyrick stated after all that gets done, and after a conservancy is set up, we have close to \$500,000.00 worth of studies and investigations that must be done. That is more money than we can handle until/unless a conservancy is set up, and we can also use some help with the cost of setting up the conservancy. The Webster Lake Conservation Association has been doing some fundraising, asking for voluntary tax-deductible contributions. Wyrick stated they have asked those contributions be made payable to The Watershed Foundation instead of to the Webster Lake Conservation Association.

Commissioner Brad Jackson stated it all seems like a huge waste of money. Wyrick suggested taking that up with the state legislators. Jackson stated they were just trying to fix a problem, but

money and time have been wasted because the DNR continues to appeal the case instead of just fixing the dam.

Wyrick pointed out Lilly Center for Lakes and Streams did a study in 2018 on the economic impact of the lakes in the county. The liberal estimate on Webster Lake was that it brought in over \$32 million into the county, but the Webster Lake Conservation Association feels that estimate now is on the conservative side.

County Surveyor Mike Kissinger told the commissioners the dam is 6 to 8 feet high and there is approximately 6 to 8 homes and businesses downstream from it. Kissinger stated there is a reason that the state made this a high hazard area. The state wants no part in this. They realize this is a life situation, and I know during a historical rain event, the local emergency folks up there had to sandbag to try to save the dike, because if the dike goes, then it is catastrophic. The commissioners tabled the request so they can investigate it further.

IN THE MATTER OF REDEVELOPMENT COMMISSION-INCREASING MEMBERS TO SEVEN:

County Councilwoman Joni Truex and President of the Redevelopment Commission requested the county commissioners increase the number of members from five to seven. Truex stated the commission voted unanimously to bring the request to the commissioners.

Truex stated the request was made that we increase the number of members so we are satisfying two issues: one would be a quorum issue, and two that there would be a little bit more knowledge by adding more members who understand Redevelopment Commissions.

Commissioner Brad Jackson asked if they were still going to have one-year terms. Truex stated they would really like to see two-year staggered terms, but they did not vote on that. Truex stated her recommendation would be for two-year staggered terms.

County Attorney Ed Ormsby stated since the commissioners do not have a recommendation for the Redevelopment Commission at this point on the staggering and length of terms, he recommended the Commissioners amend the ordinance to increase the number of members from five to seven, effective Jan. 1, 2025, but keep the terms at one year for now. If the Commissioners want to make other changes, including staggering and lengths of terms, they have the remainder of the year to do so.

Commissioner Cary Groninger asked how the Redevelopment Commission appointments would be made. Truex stated four will come from the Commissioners, and three from the County Council.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

TO: Approve increasing members for the Redevelopment Commission from five to seven effective 1/1/2025 with the

UNANIMOUS

Commissioners appointing 4 members and County Council appointing 3 members, as presented.

IN THE MATTER OF SYSTEMS ADMINISTRATION-RENEWAL OF MERAKI AGREEMENT:

Systems Administration Bob Momeyer presented renewal of Meraki Agreement for wireless access points throughout the county. Momeyer stated the effective price point would be to renew at the 3-year level in the amount of \$11,166.30.

MOTION: Cary Groninger

TO: Approve 3-year level renewal of Meraki Agreement in the amount of \$11,166.30, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF SYSTEMS ADMINISTRATION-SECURITY AUTOMATION SYSTEMS AGREEMENT-JAIL INTERCOM:

Systems Administration Bob Momeyer presented that there is a process where the intercoms between the officers and the inmate's communication takes place and it is recorded. Momeyer stated the recording system for the communication is failing. He has a quote in the amount of \$20,400.00 for replacing the existing system.

Brad Jackson asked where the funds were coming from to pay for this. Sheriff Jim Smith was brought into the discussion. He stated that they could pay ½ from commissary. Bob Conley stated the other ½ would be paid by the Commissioners from Land & Improvements.

MOTION: Brad Jackson

TO: Approve replacing the intercom recording in the amount of \$10,200.00 from Land and Improvements, and the Sheriff's Office to help with \$10,200.00 from Commissary, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF PROBATION-DONATION FUND ORDINANCE-KOSCIUSKO COUNTY RE ENTRY COURT:

Assistant Chief Probation Officer Kelly Krugman presented a Re-Entry Court Donation Fund Ordinance for approval.

MOTION: Cary Groninger

TO: Approve the Re-Entry Court Donation Fund Ordinance, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

ORDINANCE NO. 24-07-02-001 (2024070364)

AIT, he was sent to Fort Bragg, to attend Airborne School and assigned to Headquarters and Headquarters Company (HHC), 313th Military Intelligence Battalion.

In November 1989, Brad's unit got deployed to Panama in support of Operation Just Cause, followed by deployments to Saudi Arabia and Iraq. In September 1990 in support of Operation Desert Shield/Storm and then Homestead, Fla., in August 1992 in support of a Humanitarian Operations after Hurricane Andrew.

Brad retired in 2011 after 22 years of military service with the rank of sergeant first class. Brad earned the Combat Infantry Badge, Parachutist Badge with the star, Meritorious Service Medals, and Humanitarian Service Medals.

Today Brad continues to be active in the Veterans of Foreign Wars, American Legion, Silver Lake Lions Club, Lake Township Volunteer Fire Department, and the Indiana Patriot Guard. Brad and Linda live in Silver Lake, they have six children and six grandchildren.

After receiving his plaque from the Commissioners, Brad stated Silver Lake and Warsaw were just phenomenal. And for those that are still deployed and may deploy later, I just want to say, for them, that that is critical. You cannot do the things over there if you are worried about what is going on back here, and that was never a problem with this community. I appreciate the award and thanks, everybody.

IN THE MATTER OF PIERCETON AND WASHINGTON TOWNSHIP PUBLIC LIBRARY BOARD-REAPPOINTMENT OF KATIE WONDERLY:

The commissioners reappointed Katie Wonderly for the Pierceton and Washington Township Public Library Board.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the reappointment of Katie Wonderly for the Pierceton and Washington Township Public Library Board, as presented.

IN THE MATTER OF HIGHWAY DEPARTMENT VEHICLE PURCHASE REQUEST:

County Highway Superintendent Steve Moriarty stated that they have the money in their budget this year to purchase a pickup truck. He stated that they had received 6 different quotes. The most responsive and the lowest bid was from Shepherd's Chevrolet, North Manchester in the amount of \$61,850.00 for a 2025 GMC Sierra.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to purchase.

IN THE MATTER OF PURCHASE AGREEMENT-ENCODER BRACKET FOR POLL PADS:

Melissa Boggs spoke on behalf of County Clerk Ann Torpy. Boggs stated they are requesting to purchase poll pad encoder adaptors. Boggs stated the adaptors are used to keep the encoders secured to the poll pads to prevent battery failure and maintain a stable connection to the poll pad. The encoders are used to program each individual vote card to ensure that the voters are getting the correct ballot each time.

MOTION: Cary Groninger

TO: Approve purchase of the poll pad encoder adaptors, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF NONPROFIT RECOMMENDATIONS FOR 2025 BUDGET:

Commissioner Cary Groninger presented the nonprofit recommendations for the 2025 budget. Groninger stated they have been trying to decide whether to come up with a percentage of increase or holding the line to send a message from the perspective that this is not something we want to continue to fund. Groninger stated all the nonprofits on the list are very good nonprofits that provide services to the community. Groninger stated we need to be careful about how we look at that, but in my opinion, I think we are going to try to reduce the funding that we give to them. He stated they would not be adding any additional nonprofits to the list of seven.

Commissioner Brad Jackson stated I have always had that same theory that they are all fantastic organizations, but is it the government's place to take tax dollars and delegate them to those organizations.

Commissioner Bob Conley stated that when he first became commissioner there were 20-25 nonprofits that were funded, and over the years we have been able to determine those who had funding from other sources, they did not necessarily need county funding, and those were steadily whittled away and they still function or they decided that what they were doing did not need to be done, so they dropped off the nonprofit list.

Groninger pointed out that the funding requested from St. Joe River Basin was based upon a formula on the acres of the watershed in the county, and is the same formula used to solicit funds from the other counties that are part of the river basin. They are only requesting \$14 more for 2025. Meanwhile, the other nonprofits either are seeking a percentage of increase or what they have historically received.

Jackson stated if we are going to eventually start walking in the other direction, we need to stop heading in the increase direction. Jackson stated he is leaning toward just keeping the status quo for everybody this year, including St. Joe River Basin. Jackson stated he did want to say that all of these are great causes, but we are donating other people's money for them.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: NAYS: 0

UNANIMOUS

TO: Approve to keep the same amounts for 2025 as approved in 2024 and no funding for Safe Harbor.

IN THE MATTER OF REZONING REQUEST FROM AG TO AG 2-STUTZMAN:

Area Plan Director Matt Sandy presented a request for Stutzman. Sandy stated this rezoning is 11.17 acres off CR 1100 N, West of State Road 19, in Scott Township. The request is to rezone from Ag to Ag 2. The recommendation of the APC was 7-1 with a self-offered condition that would only result in 1 more home and that no mobile home would be placed on the property.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to rezone from Ag to Ag 2, as presented.

ORDINANCE NO. 24-07-16-001 (2024070921)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF AREA PLAN-PROPOSED OAKS SUBDIVISION-NORTH SIDE OF JAMES LAKE:

Area Plan Director Matt Sandy presented a 12-lot plat. The property is on the west side of EMS T52 Lane, north of EMS T52C Lane, in Tippecanoe Township. The property was once a Baptist camp.

Steve Snyder on behalf of the petitioner presented maps and discussed several items concerning water run off for the request.

Jackson motioned that the preliminary plat for a 12-lot residential subdivision by Wacky 2 Premier Properties near James Lake is to not change the county's ordinance as far as curb and gutter from the top of the hill down. They do not require it from EMS T52 Lane to the bottom, and basically send it back to Area Plan to review with those parameters. Jackson also stated he would encourage them to have Area Plan, Matt Sandy and County Highway Superintendent, Steve Moriarty meet with the petitioners so they are not going to do any design that is not going to meet the standards.

Groninger stated that he would like to see key items, such as a detention basin and filtering strip as well.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Send this request back to the APC for further discussion as stated above.

IN THE MATTER OF SHERIFF DEPARTMENT VEHICLE REQUEST:

Sheriff's Office Lt. Mike Mulligan presented a request to purchase a Chevy Tahoe from Kelley Chevrolet, Fort Wayne in the amount of \$50,795.00. Mulligan stated the vehicle would be used as administration vehicle and paid for out of their commissary fund.

MOTION:	Brad Jackson	TO:	Approve the request for the purchase of
SECOND:	Cary Groninger		a Chevy Tahoe in the amount of \$50,795.00,
AYES:	3	NAYS:	0
UNANIMOUS			

as presented.

IN THE MATTER OF FURTHER BUSINESS:

Herschel Rainwater stated he thinks Kosciusko County needs to have a Better Business Bureau. The commissioners listened to his concerns and stated that the County has no control of where they have their offices and that they are a private company.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS July 30, 2024

The Kosciusko County Commissioners met for their regular meeting on July 30, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Robert Conley -President	Ed Ormsby-County Attorney
Cary Groninger -Vice President	Rhonda Helser – County Auditor
Brad Jackson -Member	Marsha McSherry – County Administrator

The meeting was called to order by Bob Conley, and streamed live at [Kosciusko County Government - YouTube](#).

The pledge was led by Ella Conley, granddaughter of Bob Conley.

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF STILLWATER HOSPICE QUARTERLY UPDATE:

CEO of Stillwater Hospice Leslie Friedel provided the Commissioners with a 2nd Quarter Report as follows:

- In the 2nd Quarter of 2024 they served 15 Kosciusko County residents through their Palliative Care program at Lutheran Hospital.

- Through their hospice program they have served 56 Kosciusko County residents for a total of 2,861 days where they are supporting those at end of life.
- In their specialized home health program they have served 12 Kosciusko County residents for a total of 807 days.
- Their grief support continues to be a way that they are providing an outreach into the community.
- They provided individual grief counseling to 3 individuals who completed a total of eight sessions.
- For every grief session they provide at no charge, there is an expense to their organization of \$150.

IN THE MATTER OF COUNTY HIGHWAY CONTRACT:

County Highway Superintendent Steve Moriarty presented a contract from Gasoline Equipment Service (GSO) for approval. Moriarty stated this contract is for testing and monitoring of their underground fuel tanks. This is a 3-year contract and the charges will be \$550.00 per month.

MOTION: Cary Groninger

TO: Approve the 3-year contract, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY-2025 GMC:

County Highway Superintendent Steve Moriarty stated the 2025 GMC that they received approval for at the 7-16-2024 Commissioners meeting was misstated. It is from McCormick Motors in Nappanee instead of Shepherd's Chevrolet in North Manchester.

IN THE MATTER OF COUNTY HIGHWAY 1300 N ADVERTISING:

County Highway Superintendent Steve Moriarty stated he would like to advertise the 1300 N project from ARPA funds for paving on August 14th and August 21st and have a bid opening on September 10th at the Commissioners meeting and a bid award on September 24th.

MOTION: Cary Groninger

TO: Approve the dates for advertising the 1300 N project from ARPA funds for paving, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF JUSTICE BUILDING RENOVATIONS-CHANGE ORDER:

County Administrator Marsha McSherry presented a change order in the amount of \$7,858.28 for Business Furnishings in the Justice Building. McSherry stated this is for an upgrade of the fabric from a grade 3 to a grade 5 which will provide better durability in the long term.

MOTION: Brad Jackson

TO: Approve change order in the amount of \$7,858.28 for Business Furnishings, as presented.

SECOND: Cary Groninger

AYES: 2 NAYS: 0

UNANIMOUS

IN THE MATTER OF FURTHER BUSINESS:

County Administrator Marsha McSherry commented on the renovation project in the justice building. She stated that they are just now completing phase 3, and they will be starting phase 4 this Thursday and Friday. That will encompass Superior 3 and all the offices on the south end of the justice building on the second floor. McSherry stated there are 10 phases and everything is going to be completed on schedule, besides two restrooms that will be completed at the end of next week.

KOSCIUSKO COUNTY COMMISSIONERS July 30, 2024

The Kosciusko County Commissioners met for their regular meeting on July 30, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Robert Conley -President
Cary Groninger -Vice President
Brad Jackson -Member

Ed Ormsby-County Attorney
Rhonda Helsler – County Auditor
Marsha McSherry – County Administrator

The meeting was called to order by Bob Conley, and streamed live at [Kosciusko County Government - YouTube](#).

The pledge was led by Ella Conley, granddaughter of Bob Conley.

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF STILLWATER HOSPICE QUARTERLY UPDATE:

CEO of Stillwater Hospice Leslie Friedel provided the Commissioners with a 2nd Quarter Report as follows:

- In the 2nd Quarter of 2024 they served 15 Kosciusko County residents through their Palliative Care program at Lutheran Hospital.
- Through their hospice program they have served 56 Kosciusko County residents for a total of 2,861 days where they are supporting those at end of life.
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- Their grief support continues to be a way that they are providing an outreach into the community.
- They provided individual grief counseling to 3 individuals who completed a total of eight sessions.
- For every grief session they provide at no charge, there is an expense to their organization of \$150.

IN THE MATTER OF COUNTY HIGHWAY CONTRACT:

County Highway Superintendent Steve Moriarty presented a contract from Gasoline Equipment Service (GSO) for approval. Moriarty stated this contract is for testing and monitoring of their underground fuel tanks. This is a 3-year contract and the charges will be \$550.00 per month.

MOTION: Cary Groninger

TO: Approve the 3-year contract, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY-2025 GMC:

County Highway Superintendent Steve Moriarty stated the 2025 GMC that they received approval for at the 7-16-2024 Commissioners meeting was misstated. It is from McCormick Motors in Nappanee instead of Shepherd's Chevrolet in North Manchester.

IN THE MATTER OF COUNTY HIGHWAY 1300 N ADVERTISING:

County Highway Superintendent Steve Moriarty stated he would like to advertise the 1300 N project from ARPA funds for paving on August 14th and August 21st and have a bid opening on September 10th at the Commissioners meeting and a bid award on September 24th.

MOTION: Cary Groninger

TO: Approve the dates for advertising the 1300 N project from ARPA funds for paving, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF JUSTICE BUILDING RENOVATIONS-CHANGE ORDER:

County Administrator Marsha McSherry presented a change order in the amount of \$7,858.28 for Business Furnishings in the Justice Building. McSherry stated this is for an upgrade of the fabric from a grade 3 to a grade 5 which will provide better durability in the long term.

MOTION: Brad Jackson

TO: Approve change order in the amount of \$7,858.28 for Business Furnishings, as presented.

SECOND: Cary Groninger

AYES: 2 NAYS: 0

UNANIMOUS

IN THE MATTER OF FURTHER BUSINESS:

County Administrator Marsha McSherry commented on the renovation project in the justice building. She stated that they are just now completing phase 3, and they will be starting phase 4 this Thursday and Friday. That will encompass Superior 3 and all the offices on the south end of the justice building on the second floor. McSherry stated there are 10 phases and everything is

going to be completed on schedule, besides two restrooms that will be completed at the end of next week.

Being no further business to come before the Commissioners, the meeting was adjourned.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS August 13, 2024

The Kosciusko County Commissioners met for their regular meeting on August 13, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Robert Conley -President
Cary Groninger -Vice President
Brad Jackson -Member

Ed Ormsby-County Attorney
Rhonda Helsler – County Auditor
Marsha McSherry – County Administrator

The meeting was called to order by Bob Conley, and streamed live at [Kosciusko County Government – YouTube](#).

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Cary Groninger

TO: Approve the minutes and claims.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF VETERAN OF THE MONTH-HAROLD STAMBAUGH-U.S. ARMY:

Veteran Service Officer Darryl McDowell, introduced Veteran of the Month, Harold Stambaugh. Harold was born in 1954 to James and Helen Stambaugh and has six siblings. Harold and his wife Debra Stambaugh have been married for 50 years. They have two children, Thomas and Cortney, and seven grandchildren, and 1 great-grandchild. Harold's hobbies include playing golf, wood working and painting. Harold also participates in Community Service being the groundskeeper at Mentone United Methodist Church and providing transportation to church members when needed.

Harold graduated from Saint Louis High School, Honolulu Hawaii. Prior to joining the military, his jobs include Kralis Brothers Foods in Mentone, IN. In September 1972, Harold joined the military. Harold started his career basic training in Fort Knox, Kentucky. For advanced training,

Harold was sent to Fort Campbell, Kentucky to be an Infantryman, 11B. Harold was discharged in December 1980 at the rank of Staff Sergeant, E6.

Harold's service awards include National Defense Service Metal and Armed Forces Expeditionary Medal. Harold's assignments include 101st Airborne/Airmobile at Fort Campbell, Kentucky, 2nd Infantry Division, Korea, First Infantry Division, Germany, First Infantry Division, in Fort Riley, Kansas. After Harold's discharge, he worked as a Dock Foreman for 2 years with Creighton Brothers, Warsaw, followed by USDA Food Inspection Service for 30 plus years.

After Harold was presented his framed certificate he stated, he entered the service at a time when it was not very good to be. Vietnam was still going on, people were rioting here and there, protesting. But he really felt his duty to serve. He loves his county and it is just an honor to do it.

IN THE MATTER OF COUNTY HIGHWAY DEPT-UNOFFICIAL DETOUR AGREEMENT:

County Highway Assistant Superintendent Troy Kintzel requested approval for the unofficial detour agreement between the County Highway and INDOT. Kintzel stated INDOT will have State Road 14 closed for bridge maintenance and repair between Silver Lake and South Whitley. Work is anticipated to begin August 2024. Kintzel stated INDOT will reimburse for any damages related to the unofficial detour.

MOTION: Brad Jackson

TO: Approve the unofficial detour agreement between the County Highway and INDOT, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY DEPT-LPA CONSULTING CONTRACT:

County Highway Assistant Superintendent Troy Kintzel presented an LPA Consulting Contract between the County Highway and Butler, Fairman, and Seufert. Kintzel stated this is for an HSIP grant through INDOT that the County Highway has been awarded for road striping initiative. Kintzel stated this agreement between the County Highway and Butler, Fairman, and Seufert is not to exceed \$56,000.00. INDOT and County Attorney Ed Ormsby have already reviewed this contract.

MOTION: Cary Groninger

TO: Approve the LPA Consulting Contact, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF SHERIFF'S OFFICE-COMMISSARY REPORT:

Sheriff Jim Smith presented the January through June 2024 commissary report for review. The report was provided to the Commissioners. Commissioner members commended the Sheriff on good management of the Commissary.

MOTION: Cary Groninger

TO: Approve the Commissary report from January through June 2024, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF AREA PLAN COMMISSION-ORDINANCE ESTABLISHING AN EMS ADDRESS:

Area Plan Commission Lee Taylor requested approval to accept a new EMS Lane into the Area Plan system for addressing. Taylor stated Patona Bay has gone to the Board of Zoning Appeals and are asking to expand, so they are adding a new EMS Lane. Talyor stated because the location is not lot numbers and is EMS Lanes, they need the Commissioners approval to accept a new EMS Lane into the Area Plan system for addressing.

MOTION: Brad Jackson

TO: Approve the Ordinance request to accept a new EMS Lane into the Area Plan system for addressing, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

ORDINANCE NO. 2024-08-13-001 (2024080589)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF ARPA GRANTS COMMITTEE RECCOMENDATIONS:

ARPA recommendations were presented, which have been approved by the ARPA Committee, then voted upon under the same motion.

County Administrator Marsha McSherry presented the following grant requests:

Jail Parking Lot Cameras	<u>\$23,000.00</u>
Work Release Security System	<u>\$64,435.00</u>
Work Release Exterior Painting	<u>\$7,800.00</u>
Work Release Parking Lot	<u>\$ 7,425.00</u>
Justice Building Furniture	<u>\$220,000.00</u>
Building Assessment	<u>\$66,900.00</u>
Courthouse Camera System	<u>\$150,000.00</u>

MOTION: Cary Groninger

TO: Approve the following ARPA committee recommendations, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF KOSCIUSKO COUNTY COMMUNITY FAIR ARPA GRANT:

Kosciusko County Community Fair board President Randy Shepherd and board member Sheal Dirck presented an ARPA grant request for repairs that are needed at the fairgrounds in the amount of \$85,790.00. Shepherd stated they chose two buildings that are in the worst shape, the Beef Barn and the Home and Family Arts Building. Shepherd stated the cost of extending the life of the roof for the Beef Barn is \$44,616.00 with the cost of the roof repair for the Home and Family Arts Building being \$31,174.00. Shepherd stated on the electrical project they would like to bring in another service between the Beef Barn and the Dairy Barn, and separate out the 4-H office and the Beef Barn/Dairy Barn and Show Barn, divide them up to where they can have equal power or supply ample power for those buildings. Shepherd stated the cost for that is about \$10,000.00

MOTION: Brad Jackson

TO: Approve Kosciusko County Community

SECOND: Cary Groninger

Fair ARPA grant request in the amount of

AYES: 3 NAYS: 0

\$85,790.00, as presented.

UNANIMOUS

IN THE MATTER OF CORE MECHANICAL-PUBLIC SAFETY TOWER SHELTERS PROPOSAL:

County Administrator Marsha McSherry presented a proposal with Core Mechanical for cooling units at the public safety tower shelters in the amount of \$79,600.00. McSherry stated this houses an extremely expensive amount of equipment. McSherry stated this summer when we had the heat wave, we were close to shutting down that system. We had two units, one in each northern site. The north central site failed and the temperature in there got very high. McSherry stated what this does is replace those units at all three tower sites, Claypool, County Highway and up by Dewart Lake, with a bard wall-mounted unit to prevent that in the future. McSherry stated if one of those units were to fail, the other unit is sufficient to handle that capacity to cool or heat that shelter. McSherry stated there was an alternate quote, but that was for a residential type unit. McSherry stated she did check and the industrial standard is to use the bard wall-mount.

MOTION: Cary Groninger

TO: Approve the Core Mechanical proposal

SECOND: Brad Jackson

in the amount of \$79,600.00, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF CORE MECHANICAL-2024-2025 PLANNED MAINTENANCE PROPOSAL:

County Administrator Marsha McSherry presented a proposal for 2024-2025 Planned Maintenance with Core Mechanical in the amount of \$25,179.00. McSherry stated this would be for all of our buildings that have chillers, boilers, mini splits, and walk in refrigeration units. McSherry stated we have not had an increase since 2022 and the increase is approximately \$3,000.00.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the 2024-2025 Planned
Maintenance proposal with Core Mechanical
in the amount of \$25,179.00, as presented.

IN THE MATTER OF JUSTICE BUILDING-PARKING LOT RENOVATION:

County Administrator Marsha McSherry presented an update on the Justice Building Parking Lot Renovation. McSherry stated when they start renovating, they are going to shut down half of that parking lot. The north half of the parking lot will be shut down. McSherry stated she has made arrangements with the employees to park in other areas. McSherry stated what that requires is two lease agreements. One agreement with Shirley A. Polk for two months in the amount of \$1,344.00 per month, with an option of a third month if it becomes necessary. The second agreement is with Jacob R. Chalk for two months in the amount of \$2,000.00 per month, with an option of extending that if it becomes needed.

MOTION: Brad Jackson
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve two parking lot lease
agreements, as presented.

IN THE MATTER OF FURTHER BUSINESS:

EMA Director Kip Shuter stated to increase our reliability of activating our tornado sirens, they will be doing a reprogramming project that will be starting next Monday. Shuter stated it will run through next week. South sirens on Monday, central sirens on Tuesday, and northern sirens on Wednesday. Shuter stated J&K has identified a great plan so the reliability is much higher than previously.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS August 27, 2024

The Kosciusko County Commissioners met for their regular meeting on August 27, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley -President
Cary Groninger -Vice President
Brad Jackson -Member

Ed Ormsby-County Attorney
Rhonda Helser – County Auditor
Marsha McSherry – County Administrator

The meeting was called to order by Bob Conley, and streamed live at [Kosciusko County Government – YouTube](#).

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Brad Jackson TO: Approve the minutes and claims.
 SECOND: Cary Groninger
 AYES: 3 NAYS: 0
 UNANIMOUS

IN THE MATTER OF SEWER LIEN RELEASE REQUEST:

County Attorney Ed Ormsby presented a sewer lien release request for properties at 4881 Armstrong Road and 42 Ems T9 Lane. Ormsby stated the reason for that is the properties have high tax liabilities and they are sitting vacant. The properties have not been able to be sold at tax sales. Ormsby stated 4881 Armstrong Road has approximately \$84,000.00 taxes due which includes sewer liens. The property located at 42 Ems T9 Lane has approximately \$149,000.00 taxes due which also includes sewer liens. Ormsby stated the idea is to get these properties back to being productive and back on the tax rules. Ormsby stated if the county agrees to do this, the county would need to initiate a tax certificate sale for each property.

MOTION: Brad Jackson TO: Approve the sewer lien release
 SECOND: Cary Groninger request, as presented.
 AYES: 3 NAYS: 0
 UNANIMOUS

IN THE MATTER OF KABS-QUARTERLY REIMBURSEMENT REPORT:

General Manager Kristin Rude presented a quarterly reimbursement report. Rude stated KABS second quarter expenses totaled \$244,746.00. The federal operating funds covered \$122,373.00 of that request, while the state operating match covers \$61,187.00. Rude stated the remaining \$61,187.00 is covered by the applied local match. Rude stated they have received two medium sized buses, which will replace two large sized buses. Rude stated this will help KABS increase efficiency in daily operations.

MOTION: Cary Groninger TO: Approve the request for the quarterly
 SECOND: Brad Jackson report, as presented.
 AYES: 3 NAYS: 0
 UNANIMOUS

**IN THE MATTER OF HOOSIER ENDURING LEGACY PROGRAM (HELP)
 QUARTERLY UPDATE:**

Kosciusko County Community Coordinator Amy Roe presented a quarterly report on the Hoosier Enduring Legacy Program. Roe mentioned that she has been involved in working with the Parks Department on the Chinworth Trail project. Roe stated she has put an application in with Pat Warner, to be able to assist Silver Lake with moving their forward Kosciusko

information into a more useable document with a strategic planning session. Roe stated she will be helping Sidney with the same application to Pat Warner and will be meeting with MACOG for their help with these two projects. KABS was also mentioned in Roe's report.

IN THE MATTER OF REAPPOINTMENT OF SALLY CLINE TO THE MILFORD PUBLIC LIBRARY BOARD OF TRUSTEES:

MOTION: Brad Jackson

TO: Approve the reappointment of Sally Cline to the Milford Public Library Board of Trustees, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF PARKS AND RECREATION BOARD-TRAIID SERVICE AGREEMENT-AMENDMENT:

Parks and Recreation Board President Rob Bishop presented a change order for the Chinworth project. Bishop stated while doing this, they determined there is a clay tile that runs under Old 30 and it dumps into those retention ponds that are right next to the Chinworth Bridge. We want to correct that," Bishop said. "The last major rain storm, a number of people drove out there and said there was ponding and flooding through there."

Triad is doing the engineering work for the trail extension project, but determined that engineering for the tile work was outside the scope of their agreement, and Bishop agreed. Triad asked for \$11,250 to do the design and engineering work on it. "Essentially, what we're going to do, is we're going to retiling that. We're going to run that down closer to (County Road) 350, and then down under Old 30 and out right to the river, which should cure those drainage issues for the people along there," Bishop said. Commissioner Bob Conley asked if it was on the north side of Old 30, and Bishop said yes. Conley then asked if the trail would be on the south side. "No. The trail now will be on the north side," Bishop said. "One of the interesting things as we went through this was the homeowners along (Old) 30, both north and south, talked about the number of people — especially from the mobile home park — who are already walking down the north side of Old 30 to get to the Chinworth Bridge area and are doing picnics and stuff out there. So, it really became apparent that that's where the trail needed to be. We also had potential expenses with building retention walls along the retention ponds to support the trail. There is also a lift station in the Creighton Brothers parking lot that was going to be a problem eventually, and the other issue was that as we move westward from Creighton Brothers, although the right-of-way is super wide, the road is not in the middle of the right-of-way, and we did not have enough right-of-way on the south side of Old 30 to build a trail in conjunction with the railroad property." He said they are going to move to the north side of Old 30 and have a crosswalk right by CR 350. The bid will be to have appropriate lights and signage through there.

MOTION: Cary Groninger

TO: Approve the additional drainage work for the trail project, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF CORE MECHANICAL SERVICES-WORK RELEASE AC/FURNACE:

County Administrator Marsha McSherry stated the CORE Mechanical Services-Work Release, has already been approved, it was an emergency approval. McSherry stated what they are doing is removing and replacing the Central Office air conditioner and furnace in the amount of \$11,336.00.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the CORE Mechanical Services-Work Release AC/Furnace in the amount of \$11,336.00, as presented.

IN THE MATTER OF MILLER SEWER AND DRAIN-JAIL KITCHEN DRAIN:

County Administrator Marsha McSherry stated the Miller Sewer and Drain-Jail Kitchen Drain, has already been approved, it was an emergency approval. McSherry stated there is three parts to the Jail kitchen drain. McSherry stated they had a cast iron pipe that went under the floor in the jail kitchen collapsed. McSherry stated the \$11,500.00 is for cutting concrete, dig down 2 to 3 feet in the floor, replace the pipe, replace the dirt and the cement.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

ABSTAINED:

TO: Approve the Jail kitchen drain in the amount of \$11,500.00, as presented.

McSherry stated two years ago they had cameras in these pipes. McSherry stated they had a pipe collapse in a different part of the Jail kitchen. McSherry stated while they were in there, they ran cameras in one direction and another camera in the other direction. One direction is \$12,000 to put a liner in, and the 50-foot section is \$17,000.00 for a total of \$29,000.00.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

ABSTAINED:

TO: Approve the Jail kitchen drain pipes in the amount of \$29,000.00, as presented.

IN THE MATTER OF APPROVAL/CONSIDERATION OF WEAS CONTRACT:

County Administrator Marsha McSherry presented an approval/consideration of Weas contract. McSherry stated this is for water treatment testing. McSherry stated they have two systems that they must have checked periodically in the amount of \$4,000.00 per year.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the WEAS contract in the amount of \$4,000.00 per year, as presented.

IN THE MATTER OF COUNTY RECORDER-ORDINANCE:

County Recorder Deb Wright presented an ordinance to establish no recording or copy fees for county business. Wright stated they do not charge the City of Warsaw for copies, but are charged for recordings. Wright stated they would like to have an ordinance in place that establishes their policy so that they have back up.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the Recorder ordinance that establishes their policy, as presented.

ORDINANCE NO. 2024-08-27-001 (2024081204)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF TWO HMEP GRANTS:

County EMA Director Kip Shuter is asking for approval for two 2025 HMEP grants. Shuter stated the first grant will be a combination of hiring a contractor for their full-scale exercise and the second part to that is to provide hazardous materials training. This grant would be in the amount of \$15,950.00.

Shuter stated the second grant is for roadway hazardous materials commodity flow study. Shuter stated there has never been one of these performed at Kosciusko County. Shuter stated MACOG has previously has done a frate transportation study but it was all volunteer based on return voluntary surveys. This grant would be in the amount of \$17,500.00 and would take in every one of the US roads and State roads in Kosciusko County.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the two HMEP grants in the amounts of \$15,950.00 and \$17,500.00, as presented.

IN THE MATTER OF HIGHWAY-UNOFFICAL DETOUR:

Highway Superintendent Steve Moriarty stated INDOT has been working with the Highway. They have a project on SR 14 over Plunge Creek, there is a bridge there. Moriarty stated they are looking for construction in the spring of 2025. Moriarty stated INDOT had asked him if he

would look at an unofficial detour route. Moriarty stated the unofficial detour route after driving the roads that they came up with is 400 E to 1000 S back to SR 13.

MOTION: Brad Jackson
 SECOND: Cary Groninger
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve unofficial detour route, as presented.

IN THE MATTER OF MACOG MEMORANDUM OF AGREEMENT FEDERAL EPA-GRANT-BROWNFIELDS COALITION:

Area Plan Commission Director Matt Sandy stated the past couple years they have been a part of the MACOG Brownfield Coalition Agreement. Sandy stated they participate and they have no financial input into it. Sandy stated by them participating it opens the door for our communities, including the City of Warsaw, to be able to apply into the coalition and use that money for redevelopment for these Brownfields.

Leah Thil from MACOG stated with the financial involvement, there is no cost match. The money is all 100% from a Federal EPA Grant. Thil stated one of the first priorities in the county will be the Tinky Oil Site over 715 W Market Street. Thil stated contamination was identified a couple decades ago and they are trying to move that forward to resolution.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the MACOG Memorandum Grant Agreement, as presented.

IN THE MATTER OF VACATION HEARING REQUEST-WALTON:

Attorney Steve Snyder stated they cannot do the hearing today because they do not have proper publication of the notice for today's hearing. Snyder asked to change it to the September 24th Commissioners meeting.

MOTION: Brad Jackson
 SECOND: Cary Groninger
 AYES: 3 NAYS: 0
 UNANIMOUS
 CONTINUED

TO: Continue the hearing on September 24th Commissioners meeting, as presented.

IN THE MATTER OF ENCROACHMENT AGREEMENT:

There was discussion on an encroachment agreement for Three D Properties at 11579 North Ogden Point Road, Syracuse, to September 24th. Snyder stated a survey should be completed next week and the commissioners and Area Plan were interested in seeing that survey for further information.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

CONTINUED

TO: Table to September 24th Commissioners meeting, as presented.

IN THE MATTER OF FURTHER BUSINESS:

County Auditor Rhonda Helser gave a brief comment as it was her last commissioners meeting as auditor. Helser resigned, effective August 31st, and Alyssa Schmucker was named by a caucus to replace her. Helser stated she appreciated working with the commissioners and she is working with Schmucker to make it a smooth transition.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS September 10, 2024

The Kosciusko County Commissioners met for their regular meeting on September 10, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley -President

Cary Groninger -Vice President

Brad Jackson -Member

Ed Ormsby-County Attorney

Alyssa Schmucker - County Auditor

Marsha McSherry - County Administrator

Commissioner President Bob Conley, called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Brad Jackson

TO: Approve the minutes and claims.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF VETERAN OF THE MONTH-JOHN R SULLIVAN-U.S. ARMY:

Veteran Service Officer Darryl McDowell, introduced Veteran of the Month, John R Sullivan. John was born in 1950 to Robert Sullivan and Barbara Skinner and has six siblings. John and his wife Nancy L. Sullivan have five children: Becky, Gina, Carrie, Matthew, and Ben; seven grandchildren and two great-grandchildren. John loves spending time with his family and friends, playing guitar, and hunting turkey and deer. John graduated in 1968 in Frankfort. After high school, John went into recreational vehicle manufacturing until he was drafted June 8, 1970. John was sent immediately to Fort Knox, Ky., for basic training, doing his advanced military training at Fort Polk, LA. John was immediately sent off to Vietnam, assigned to the 23rd Infantry Division, where his unit was focused on disruption and engagement of the North Vietnamese and Viet Cong. John was honorably discharged December 27, 1971 with the rank of

specialist 4. The service awards John earned included two Bronze Stars, an Air Medal, Vietnam Service Medal, Republic of Vietnam Campaign Medal, Combat Infantry Badge, National Defense Medal, Expert Rifle and Expert M60 Machine Gun. After John's military career, though, he worked 35 years as an (Indiana) conservation officer; he was assigned to Kosciusko County for 20 years and was a district one commander for 15 years. John currently works as an investigator for the Kosciusko County Prosecutor's Office.

After receiving his framed certificate from the Commissioner's, John said, "Throughout my life, I have tried to stay out of the spotlight the best I could, that always served me well. I am a little uncomfortable with this, as far as this recognition goes, but I deeply appreciate it and thank you all very much."

IN THE MATTER OF PRESENTATION OF NATIONWIDE SCHOLARSHIP:

Sue Ann Mitchell stated in her recollection, County Surveyor Mike Kissinger had a son, GIS Director Bill Holder had a son and former Area Plan employee Amy Irwin had a son and a daughter who all received the scholarship. Mitchell stated so this will make \$5,000 Nationwide has contributed to our children here in Kosciusko County with scholarships. Kevin Mitchell- no relation to Sue Ann Mitchell- introduced Patrick Burkhart, the retirement specialist from Nationwide who works directly with the county's employees for the 457 Deferred Compensation Plan. Kevin stated Nationwide has had a long partnership with the county. The scholarship is a partnership between Nationwide and AIC.

"And as Sue was saying, there is quite a bit of dollars that have gone back to Kosciusko County. In fact, I believe it is three years in a row that a student from Kosciusko County has won this award," Kevin stated, announcing that Zak won the scholarship.

Greer is a freshman attending IU South Bend, so accepting on his behalf was his mother, Brooke Greer, an employee of the Kosciusko County Probation Department. Greer is pursuing a bachelor's degree in criminal justice, with his ultimate goal to be a state trooper. Since Greer could not attend the commissioners meeting, his mother read a letter from him. In the letter, he apologized for not being able to be there. "I just want to thank Nationwide for selecting me to be one of the recipients of the scholarship. It will help alleviate some of the financial burden of going to college.

IN THE MATTER OF COUNTY HIGHWAY-NO PARKING ORDINANCE-BROOK BLVD AND VICKY LANE:

County Highway Superintendent Steve Moriarty presented for approval a no parking ordinance for Brook Boulevard and Vicky Lane. Moriarty stated both roads are in the country subdivision.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the no parking ordinance for Brook Boulevard and Vicky Lane, as presented.

IN THE MATTER OF COUNTY HIGHWAY-RESURFACING PROJECT:

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the two Sheriff's Office contracts with APCO and Central Square, as presented.

IN THE MATTER OF PROBATION-K-CODE GRANT:

Probation Officer Tammy Johnson presented for approval the K-CODE grant for the Re-Entry Court, in the amount of \$7,000.00. Johnson stated this will help with the training of the Re-Entry Court team once they get it up and running for 2025.

MOTION: Brad Jackson
 SECOND: Cary Groninger
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the K-CODE grant in the amount of \$7,000.00, as presented.

IN THE MATTER OF COUNTY SURVEYOR-TRANSFER:

County Surveyor Mike Kissinger requested approval to transfer \$250,000.00 from fund 1000-36034-000-0009 GDI Recon Projects to 1158 County General Drain fund. Mike also mentioned that no money has been transferred since 1999. This money was in the 2024 County General Commissioners budget.

MOTION: Brad Jackson
 SECOND: Cary Groninger
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the transfer of \$250,000.00 from fund 1000-36034-000-0009 GDI Recon Projects to 1158 County General Drain fund, as presented.

IN THE MATTER OF HEALTH DEPT-US IMAGING INC. CONTRACT:

Health Department Administrator Bob Weaver presented for approval US Imaging Inc. Contract, in the amount of \$30,000.00. Weaver stated this is to transform all the county's birth and death records into digital format. They date back to 1882 and there is a lot of them. Weaver stated he has the funds in his budget.

MOTION: Cary Groninger
 SECOND: Brad Jackson
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the US Imaging Inc. Contract in the amount of \$30,000.00, as presented.

IN THE MATTER OF OPENING BIDS:

Two bids were received for the county's American Rescue Plan Act (ARPA) resurfacing project for portions of CR 1300N and three other county roads.

County Highway Superintendent Steve Moriarty stated the paving was for CR 1300N from the extension of the new overpass to Kern Road; CR 100E from CR 1300N to CR 1250N; CR 1250N from CR 100E and CR 175E from CR 1300N to CR 1150N.

Brooks Construction bid a total of \$1,325,424.00. Broken down by road, their bids were \$899,605.00 for CR 1300N; \$87,005.01 for CR 100E; \$93,376.50 for CR 1250N; and \$245,437.50 for CR 175E.

Phend & Brown bid a total of \$1,318,940.50. Broken down by road, their bids were \$897,257.50 for CR 1300N; \$87,615.00 for CR 100E; \$87,673.50 for CR 1250N; and \$246,394.50 for CR 175E.

Moriarty requested to take the bids under advisement and he would return to the next Commissioners' meeting on September 24th with a recommendation.

MOTION: Brad Jackson
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve having the bids go under advisement and having a recommendation on the next Commissioners' meeting on September 24th, as presented.

IN THE MATTER OF KDA QUOTE APPROVAL:

This was tabled.

IN THE MATTER OF COUNTY JAIL:

County Administrator Marsha McSherry presented two quotes for the cleaning of the Jail air ducts and throughout. McSherry stated one quote is from Stanley Steamer in the amount of \$97,750.00 and the second quote is from ProTechs Incorporated in the amount of \$33,354.00. McSherry stated the recommendation is to go with ProTechs.

MOTION: Cary Groninger
SECOND: Brad Jackson

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the ProTechs quote in the amount of \$33,354.00, as presented.

IN THE MATTER OF JUSTICE BUILDING PARKING LOT-CHANGE ORDER:

Vice President Cary Groninger presented for approval a change order for the Justice Building parking lot renovation for the removal of some soft soils and rubble that were found. Groninger stated they have a quote from Brooks Construction in the amount of \$40,000.00. The \$40,000.00 is a not-to-exceed quote.

MOTION: Brad Jackson

SECOND: Bob Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the change order for the Justice Building parking lot contract with Brooks Construction in the amount of \$40,000.00, as presented.

IN THE MATTER OF FURTHER BUSINESS:

Commissioner Bob Conley stated at 1 p.m. Thursday is the official opening of the CR1300N overpass with a ribbon-cutting ceremony.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS September 24, 2024

The Kosciusko County Commissioners met for their regular meeting on September 24, 2024 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley -President

Cary Groninger -Vice President

Brad Jackson -Member

Ed Ormsby-County Attorney

Alyssa Schmucker– County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF ANNUAL BID DATES-COUNTY HIGHWAY:

County Highway Superintendent Steve Moriarty is asking for approval to set two advertisement dates of October 2, 2024 and October 9, 2024. These bids are for 2025 supplies. Moriarty stated those bids will be open at 9:15 a.m. on November 4, 2024.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the two advertisement dates of October 2, 2024 and October 9, 2024, as presented.

IN THE MATTER OF AWARDS 1300 N ARPA PAVING PROJECT-COUNTY HIGHWAY:

County Highway Superintendent Steve Moriarty is asking for approval to award Phend and Brown the resurfacing project on 1300 N and several portions of other county roads. County American Rescue Plan Act (ARPA) funds will be used to pay for the resurfacing of CR 1300N, CR 100E, CR 1250N and CR 175E. The total cost is in the amount of \$1,318,940.50.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the award to Phend and Brown in the amount of \$1,318,940.50, as presented.

IN THE MATTER OF REPEAL STOP SIGN ORDINANCE 1300N & Old 15-COUNTY HIGHWAY:

County Highway Superintendent Steve Moriarty stated he would like to repeal ordinance 1988-8, page 32, which is for a stop sign at CR 1300N and Old 15. Moriarty stated he would like to add an ordinance for Old 15, northbound, and southbound traffic, to stop at CR 1300N as an adjustment for the overpass.

MOTION:	Brad Jackson	TO:	Approve repealing ordinance 1988-8
SECOND:	Cary Groninger		page 32, which is for a stop sign at CR
AYES:	3	NAYS:	0
UNANIMOUS			1300N and Old 15, and adding an ordinance
			for Old 15, as presented.

IN THE MATTER OF DISASTER DECLARATION:

Emergency Management Agency Director Kip Shuter is asking for approval on a disaster declaration for the storm that went through parts of the county on 9-20-2024. Shuter stated the declaration would help take care of the residents within that path of the microburst to hopefully be able to apply for some state aid in getting repairs. Shuter stated they assessed more than 115 dwellings with damage on Monday. Shuter stated the county had to have at least 25 dwellings that had significant damage, and that criteria was met.

MOTION:	Cary Groninger	TO:	Approve the disaster declaration, as
SECOND:	Brad Jackson		presented.
AYES:	3	NAYS:	0
UNANIMOUS			

IN THE MATTER OF RESCINDING BURN BAN:

Emergency Management Agency Director Kip Shuter is asking for approval to rescind the burn ban that was put into effect last week because of the dry weather. Shuter stated, “now with the rain we’ve had, the rain we have today and coming up at the end of the week, I believe it’s appropriate to rescind that ban.”

MOTION:	Brad Jackson	TO:	Approve rescinding the burn ban, as
SECOND:	Cary Groninger		presented.
AYES:	3	NAYS:	0
UNANIMOUS			

IN THE MATTER OF OPIOID COMMITTEE RECOMMENDATION:

Sheriff’s Office Chief Deputy Chris McKeand explained as part of the Kosciusko County Recovery Program, the navigator position is in place and “we’ve seen some very positive indications on where that’s going as far as progress, especially right now with our current levels in the jail.” McKeand stated they’re wanting to implement the peer recovery piece for the recovery

program, which are the individuals coming into the jail itself that have “lived that same path, have been in recovery and help that individual walk that same path.”

McKeand stated the request for \$95,000.00 from the opioid restricted fund was for two peer recovery coaches and for software for “note-taking and chart-taking” for the therapy staff to keep track of progress for each individual in the program. The recovery coaches will be contracted and will not be new county employees.

Commissioner Bob Conley stated the county opioid committee met last week and reviewed the request. Conley stated they thought the two peer recovery coaches was the appropriate thing to do, and the case management software was a good way to keep track of the program. At some point in time, the program will probably be audited and the software will help keep track of the dollars and date.

Conley thanked Sheriff Jim Smith for initiating the KCRP. Conley stated, “I think it’s showing rewards already.”

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve \$95,000.00 to go towards the Kosciusko County Recovery Program, as presented.

IN THE MATTER OF GUYER THE MOVER CONTRACT-CLERK’S OFFICE:

County Auditor Alyssa Schmucker, on behalf of Clerk’s Office Ann Torpy, is asking for approval for a contract with Guyer the Mover. Schmucker stated Guyer the Mover will move the election machines for the upcoming election.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve Guyer the Mover contract and authorized Bob Conley to sign the contract on behalf of the commissioners.

IN THE MATTER OF ADDITIONAL COMPENSATION-COUNTY SURVEYOR:

County Attorney Ed Ormsby presented an ordinance regarding additional compensation for the county surveyor. Reading the applicable portions of the ordinance, Ormsby stated the Indiana code sets forth the compensation method for a county surveyor in the state. It states that, “In addition to the compensation fixed under subsection (b) (which is the base salary of the surveyor set by the county fiscal body), if the surveyor describes and certifies the number of miles of active regulated drains in the county to the county executive, the surveyor is entitled, with the approval of the county executive, to \$2.00 per mile for each mile described and certified, if the surveyor is not registered under Indiana code 25-21.5 or Indiana code 25-31.”

Ormsy stated the board of commissioners believes it is reasonable and appropriate and in the best interest of the county and its citizens to approve the additional compensation for the county surveyor as set forth in Indiana code. Ormsy stated by approving the ordinance, the commissioners approved the additional compensation for the county surveyor if the county surveyor is not registered under Indiana code. The effective date for the ordinance is January 1, 2025.

“This ordinance is in the context of discussion that the county council had in setting the base salary for county surveyor for the upcoming budget year of 2025.” Ormsby stated. “The amount at issue for the miles of drains at \$2.00 per mile: There are 1,015.2 miles that are certified here in Kosciusko County. So, the amount at issue for the county budget would be \$2,030.40.”

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the ordinance regarding additional compensation for the county surveyor, as presented.

IN THE MATTER OF KIM REIFF ENVIRONMENTAL QUOTE:

Vice President Cary Groninger is asking for approval for a quote from Kim Reiff Construction, Excavating, Demolition and Environmental Services to remove fuel tanks and do environmental testing at the Justice Building parking lot, in the amount of \$11,050.00.

Groninger stated as part of the Justice Building parking lot renovation and expansion, some additional excavation was being done because of the soils on the property.

A 1,000-gallon tank was found on the property during the parking lot renovation. Kim Reiff was contacted for a quote. As the work was being done by Kim Reiff, two 2,000-gallon tanks were found on the property. The two tanks were closed and filled with sand some time ago. These two tanks should be removed to be compliant with IDEM. This would also include required soil testing.

MOTION: Brad Jackson

SECOND: Cary Groninger

TO: Approve the quote from Kim Reiff Construction, Excavating, Demolition

AYES: 3 NAYS: 0
UNANIMOUS

and Environmental Services to remove fuel tanks and do environmental testing in the amount of \$11,050.00, as presented.

IN THE MATTER OF THE MICROBURST STORM:

Area Plan Commission Director Matt Sandy stated, “With all of the damaged homes that we do have, I just want to remind folks to check with Area Plan Commission on any permitting that may be (needed) so we don’t end up with issues after the fact. Working with those folks to get them back in as quick as possible also.”

Area Plan Commission and Emergency Management Director Kip Shuter will be working together for a mobile permit site at Chapman Lake Conservation Office.

Kosciusko County homeowners impacted by the storm on Friday, September 20 are asked to report storm damage to 211, which has been opened by the Indiana Department of Homeland Security for this event. Homeowners can visit in211.org and click on “Damage Reporting” to submit a report, or those without access to the internet can dial 2-1-1 or (866) 211-9966 and 211 will assist.

IN THE MATTER OF VACATION HEARING REQUEST-WALTON-CONTINUED:

Area Plan Commission Director Matt Sandy stated this is the vacation on EMS B611 Lane. Sandy stated they are vacating off a section and rededicating a section getting the road where it should be.

Attorney Steve Snyder on behalf of the petitioner, stated they’re vacating a portion of the right-of-way and rededicating it where the road is. “Obviously, the road has migrated since it was platted, and with this location vacation and relocation, we maintain the same width of the right-of-way, we just keep the road in the middle of the right-of-way rather than outside of the right-of-way,” Snyder stated.

MOTION:	Brad Jackson	TO: Approve the recommendation of
SECOND:	Cary Groninger	Area Plan Commission, as presented.
AYES:	3 NAYS: 0	
UNANIMOUS		

IN THE MATTER OF ENCROACHMENT AGREEMENT:

Attorney Steve Snyder stated they received the survey back for Three D Properties at 11579 N. Ogden Point Road, Syracuse. Snyder stated this is the case where the tree fell on the garage, the garage encroached into the right-of-way. Snyder stated they would like to rebuild it right where it is at, which is 3.9 feet at one corner and 4.3 feet at the other corner into the right-of-way.

Commissioner Vice President Cary Groninger stated he would prefer to see the garage out of the right-of-way, and President Bob Conley agreed.

MOTION:	Cary Groninger	TO: Deny the encroachment agreement, as
SECOND:	Brad Jackson	presented.

the parcel, if rezoned to Agricultural II, when they came back to the platting, would have two residential lots.

Much of the remonstrance against the rezoning at the Area Plan Commission meeting had to do with livestock, Sandy stated. Agricultural II does allow for agricultural uses, such as livestock. The area in question is surrounded by wetlands owned by the Indiana Department of Natural Resources. Sandy stated the petitions' second condition offered was that the only livestock they would have would be chickens.

Attorney Steve Snyder, on behalf of the Wittkampers, made a slight correction to Sandy's comments, saying that the first voluntary condition was that there would only be two residences on the parcel, rather than two lots. There may be a third parcel that would be common area available to each of the two residences, but it would not be available for placing a residence on.

Stacy Wittkamper, who owns the property, said it was her two sons who want to build on the property. They just want a house.

Karen Hathaway, who lives on the adjacent channel to the property in question, said the homeowners in the area were not concerned with the building of the homes but the animals and the impact they would have on the marshlands there. Hathaway stated The Watershed Foundation told them they were not sure if the amount of the farm animals would impact the marshlands.

Besides the animals, Hathaway stated they also were concerned if it was just two different lots or if they could subdivide further.

Commissioner Brad Jackson stated they could only have two.

Commissioner Bob Conley stated the way the property is zoned now, as Agricultural, "they could go out there and fence it off and put 1,000 head of cattle out there because it is agricultural."

Commissioner Gary Groninger asked if they would have to hook up to the sewer. Sandy and Snyder had two different answers to that question, with Snyder stating they had no plans to connect to sewer and they were told they did not have to by the sewer district. Sandy had the opposite response, stating they would have to connect. The property currently is not within the sewer district.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

DENIED

TO: Accept the unanimous recommendation from Area Plan Commission to allow agricultural to agricultural II, as presented.

IN THE MATTER OF AREA PLAN-PROPOSED OAKS SUBDIVISION-NORTH SIDE OF JAMES LAKE-FROM 7/16/2024 MEETING:

At the 7/16/2024 Area Plan Director Matt Sandy presented a 12-lot plat. The property is on the west side of EMS T52 Lane, north of EMS T52C Lane, in Tippecanoe Township. The property was once a Baptist camp. Steve Snyder on behalf of the petitioner presented maps and discussed several items concerning water run off for the request.

Jackson motioned at the 7/16/2024 meeting that the preliminary plat for a 12-lot residential subdivision by Wacky 2 Premier Properties near James Lake is to not change the county's ordinance as far as curb and gutter from the top of the hill down. They do not require it from EMS T52 Lane to the bottom, and basically send it back to Area Plan to review with those parameters. Jackson also stated he would encourage them to have Area Plan, Matt Sandy and County Highway Superintendent, Steve Moriarty meet with the petitioners so they are not going to do any design that is not going to meet the standards.

Groninger stated that he would like to see key items, such as a detention basin and filtering strip as well.

At this meeting it was reported that the project was reviewed and Sandy advised the commissioners that substantial changes have been made to the plan/plat. Moriarty is also involved and stated things are looking good.

The Commissioners decided that this does not need to come back for preliminary approval but no construction is to be done until the plat is approved by the Area Plan Commission.

Being no further business to come before the Commissioners, the meeting was adjourned.